



# PROSPECTUS

## 2024-2025



**GURU GOBIND SINGH COLLEGE FOR WOMEN**  
**SECTOR-26, CHANDIGARH 160019**





**The College is named after the immortal luminary and Tenth Sikh Guru, Sri Guru Gobind Singh Ji. Guru Ji's teachings and ideals are the motto of Guru Gobind Singh College for Women. The College insignia, comprising of an open book, a pen and an artist's brush flanking, burning torch emitting light canopied with Guru's rousing call 'ਸੁਭ ਕਰਮਨ ਤੇ ਕਬਹੂੰ ਨ ਟਰੇਂ', which means 'Never to stray from the path of righteousness'- is deeply embedded in the collective consciousness of all those who are associated with this citadel of learning.**

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# College Shabad

ਪ੍ਰਭਾਤੀ ਮਹਲਾ ॥੧॥  
ਗੁਰ ਪਰਸਾਦੀ ਵਿਦਿਆ ਵੀਚਾਰੈ ਪੜਿ ਪੜਿ ਪਾਵੈ ਮਾਨੁ ॥  
ਆਪਾ ਸਧੇ ਆਪੁ ਪਰਗਾਸਿਆ ਪਾਇਆ ਅੰਮ੍ਰਿਤ ਨਾਮੁ ॥੧॥  
ਕਰਤਾ ਤੂ ਮੇਰਾ ਜਜਮਾਨੁ ॥  
ਇਕ ਦਖਿਣਾ ਹਉ ਤੇ ਪਹਿ ਮਾਗਉ ਦੇਹਿ ਆਪਣਾ ਨਾਮੁ ॥੧॥ ਰਹਾਉ ॥  
ਪੰਚ ਤਸਕਰ ਪਾਵਤ ਰਾਖੇ ਚੂਕਾ ਮਨਿ ਅਭਿਆਨ ॥  
ਦਿਸਟਿ ਬਿਕਾਰੀ ਦੁਰਮਤਿ ਭਾਗੀ ਐਸਾ ਬ੍ਰਹਮ ਗਿਆਨੁ ॥੨॥  
ਜਤੁ ਸਤੁ ਚਾਵਲ ਦਇਆ ਕਣਕ ਕਰਿ ਪ੍ਰਾਪਤਿ ਪਾਤੀ ਧਾਨੁ ॥  
ਦੂਧੁ ਕਰਮੁ ਸੰਤੋਖੁ ਘੀਉ ਕਰਿ ਐਸਾ ਮਾਂਗਉ ਦਾਨੁ ॥੩॥  
ਖਿਮਾ ਧੀਰਜੁ ਕਰਿ ਗਊ ਲਵੇਰੀ ਸਹਜੇ ਬਛਰਾ ਖੀਰੁ ਪੀਐ ॥  
ਸਿਫਤਿ ਸਰਮ ਕਾ ਕਪੜਾ ਮਾਂਗਉ ਹਰਿ ਗੁਣ ਨਾਨਕ ਰਵਤੁ ਹਰੇ ॥੪॥੨॥  
ਸ੍ਰੀ ਗੁਰੂ ਗ੍ਰੰਥ ਸਾਹਿਬ, ਅੰਗ-੧੩੨੯

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By Guru's Grace, contemplate spiritual knowledge; read it and  
study it, and you shall be honored.

Within the self, the self is revealed, when one is blessed with the  
Ambrosial Naam, the Name of the Lord. ||1||

O Creator Lord, You alone are my Benefactor. I beg for only one  
blessing from You: please bless me with Your Name. ||1||Pause||

The five wandering thieves are captured and held, and the  
egotistical pride of the mind is subdued.

Visions of corruption, vice and evil-mindedness run away. Such is  
the spiritual wisdom of God. ||2||

Please bless me with the rice of truth and self-restraint, the wheat  
of compassion, and the leaf-plate of meditation.

Bless me with the milk of good karma, and the clarified butter, the  
ghee, of compassion. Such are the gifts I beg of You, Lord. ||3||

Let forgiveness and patience be my milk-cows, and let the calf of  
my mind intuitively drink in this milk.

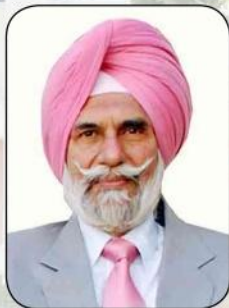
I beg for the clothes of modesty and the Lord's Praise; Nanak  
chants the Glorious Praises of the Lord. ||4||7|| SGGS, P-1329



# SIKH EDUCATIONAL SOCIETY



**S Gurdev Singh**  
IAS (Retd)  
President SES



**S Kulbir Singh**  
Chief Engineer (Retd)  
Vice President SES



**Col (Retd) Jasmer Singh  
Bala**  
Secretary SES



**S Karandeep Singh  
Cheema**  
Advocate  
Joint Secretary, SES  
Secretary, Local Management  
Committee

The College is privileged to be governed by a duly constituted and elected body, the Sikh Educational Society (SES), Chandigarh. Formed in 1937 in Lahore, with a vision to modernise the educational, cultural and social environment of the region, SES comprises of eminent bureaucrats, philanthropists, scholars, prominent educationists and administrators. Presently, the SES is headed by S Gurdev Singh, IAS (Retd). The other office bearers are S Kulbir Singh, Chief Engineer (Retd), Vice President; Col (Retd) Jasmer Singh Bala, Secretary, and S Karandeep Singh Cheema, Joint Secretary / Secretary LMC.

## INSTITUTIONS MANAGED BY SIKH EDUCATIONAL SOCIETY

Guru Gobind Singh College for Women, Sector 26, Chandigarh  
Sri Guru Gobind Singh College (Co-Ed), Sector 26, Chandigarh  
Sri Guru Gobind Singh College of Pharmacy, Sector 26, Chandigarh  
Sri Guru Gobind Singh Collegiate Public School, Chandigarh  
Sikh National College and School, Qadian (Punjab)  
Sikh National College and School, Banga (Punjab)



# *Message*

## *from President SES*



### ***Dear Students***

The institution has established itself as a leading centre of higher education in the region, renowned for its commitment to academic excellence and holistic development.

In the past five decades, the College has continued to offer a vibrant atmosphere to encourage creativity and innovation. Through focusing on equipping students with essential skills for global success, the institution has carved out a distinguished identity. The dedicated faculty offers personalized attention and guidance, helping students reach their full potential. State-of-the-art infrastructure and facilities further enhance both academic and co-curricular excellence.

At Guru Gobind Singh College for Women, we take pride in our pioneering role in women's education. The institution provides rigorous academic environment that fosters a sense of responsibility, intellectual rigour, and practical knowledge. The curriculum emphasises the development of excellent communication and problem solving skills, enabling our students to apply their education effectively in a diverse and dynamic world. In alignment with New Education Policy (NEP), we are committed to implementing several key initiatives to further enhance the institution's educational offerings.

I extend a warm welcome to all of you as you join our esteemed institution. I assure you that Guru Gobind Singh College for Women will continue to uphold its distinguished mission well into the future.

**S Gurdev Singh**  
IAS (Retd) President  
Sikh Educational Society

## Message from Principal

“  
*The highest education is that which does not merely give us information but that makes our life in harmony with all existence.*”

- Rabindranath Tagore



I welcome you to Guru Gobind Singh College for Women, a premier institute with an illustrious legacy spanning five decades. Established in 1973 by the Sikh Educational Society, the College has evolved into one of the prestigious institutions affiliated with Panjab University.

The college motto, ‘*Shubh Karman te Kabhun na Taron*’ encapsulates the spirit of the institution. Dedicated to all-round development of its students, the College instils in young minds the principles of healthy nationalism, secularism, social responsibility, moral uprightness, compassion, environmental stewardship, and a life of service as exemplified by Guru Gobind Singh Ji. As a multi-faculty institute of higher learning with exceptionally well-qualified teaching faculty, the College offers a wide variety of academic courses to support students in pursuing their interests and achieving their career aspirations.

In line with the New Education Policy (NEP) 2020, the institution is embracing reforms to provide a more flexible, multidisciplinary approach to education; ensuring students are well-equipped to meet the demands of the ever evolving professional landscape. Whether in academics, extra-curricular, or co-curricular activities, the college consistently strives to provide a stimulating teaching-learning experience, augmented by Value Added Certificate courses, outreach programs and placement opportunities. The college nurtures the diverse talents of its students through various activities conducted throughout the academic year.

I wish you all a fulfilling and enriching year ahead.

**Dr Jatinder Kaur**  
**Principal**



## College Profile

Guru Gobind Singh College for Women was established in 1973 by the Sikh Educational Society to empower young women with quality education to face the changing world. The institution has been working towards preparing students to lead a wholesome life, by inculcating human qualities as well as the abilities to emerge as smart, confident, strong, informed and responsible citizens of the globalised world. Inspired by the teachings of the Sikh gurus, the College has been progressing steadfastly towards achieving its mission of creating balanced minds where knowledge is teamed with ethical thinking. The spirit of the College comes alive in its motto, *SHUBH KARMA TE KABHUN NA TARON*, implying 'never to stray from the path of righteousness.' Catering to the all-round development of its students, the College fosters in the young minds the spirit of healthy nationalism, secularism, social responsibility, moral uprightness, feelings of compassion and love, care for environment, and above all a life of service and sacrifice as exemplified by Guru Gobind Singh ji. Ranked as one of the pre-eminent institutions of the region, the College is affiliated to Panjab University and is NAAC reaccredited. The College is located in the prime area of Sector 26, Chandigarh with other educational institutions in the vicinity, which offers environment for academic enrichment. The College Campus is easily accessible and is well connected with city transportation services.



## Vision, Mission & Objectives of the College

Educational Institutions are the abodes of knowledge and beacon lights of wisdom and enlightenment. *SHUBH KARMAN TE KABHUN NA TARON* (ਸੁਭ ਕਰਮਨ ਤੇ ਕਬਹੂੰ ਨ ਟਰੋਂ), implying 'never to stray from the path of righteousness' has been the motto of Guru Gobind Singh College for Women after whose name the College is functioning.

### VISION

- To provide the best possible education and values to young women to become responsible citizens, to serve humanity and to enhance their quality of life
- To promote academic excellence by maintaining high teaching standards

### MISSION

To impart holistic quality education to girl students, and empower them with knowledge, skill and competence and make them self-reliant, enlightened and socially committed citizens of the country.

### OBJECTIVES

- To promote academic excellence by providing quality education in an intellectually stimulating environment
- To inculcate the right value system with special emphasis on spiritual training in an ambience infused with Sikh tenets
- To foster a sense of physical well being, a key to all creative and intellectual activity
- To equip the students with sound knowledge and skill set, so that they are able to negotiate the complex, diverse and uncertain demands of a constantly changing society
- To ensure the holistic growth of the students wherein they attain a confident personality, a concern for environment and respect for social norms with special emphasis on Human Rights and Gender Issues
- To enable the young minds to develop a deeper level of critical and analytical thinking, to unleash their leadership potential and cultivate an enduring passion to pursue higher education in their relevant fields



## Courses of Study

Post Graduate Courses			
Class	Seats	Procedure	Website Address
MA English	60	Non Centralised	<a href="http://www.ggscw.ac.in">www.ggscw.ac.in</a>
MA Economics	60	Non Centralised	<a href="http://www.ggscw.ac.in">www.ggscw.ac.in</a>
M Com	40	Non Centralised	<a href="http://www.ggscw.ac.in">www.ggscw.ac.in</a>
Graduate Courses (Four Year Undergraduate Programme (under NEP-2020))			
B Com / B Com Hons.	280	Centralised Admission	<a href="http://www.dhe.chd.gov.in">www.dhe.chd.gov.in</a>
BCA	40	Centralised Admission	<a href="http://www.dhe.chd.gov.in">www.dhe.chd.gov.in</a>
B Sc	60+20	Non Centralised	<a href="http://www.ggscw.ac.in">www.ggscw.ac.in</a>
BA/BA Hons	450	Non Centralised	<a href="http://www.ggscw.ac.in">www.ggscw.ac.in</a>
for Online Centralised Admission Schedule, visit <a href="http://www.dhe.chd.gov.in">www.dhe.chd.gov.in</a>			

## Academics

Dedicated and highly qualified faculty members facilitate effectual teaching and contribute towards providing students an inspiring and stimulating environment to progress. The College consistently works towards exploring and strengthening the potential which is innate in every individual.

The College has subscribed to G-Suite for Education; cloud driven services that provide productivity tools for teaching and learning. The students get institutional Gmail IDs that offer them privacy along with a powerful ecosystem for instruction and learning demanded by today's education environments.

Student centric methods, such as experiential and participative learning along with problem solving methodologies, are adopted to enhance learning experience, which includes:

- ICT enabled teaching, including presentations, assignments and storyboard learning
- Regular monitoring and testing of Learning Outcomes
- Seminars, Conferences, Webinars, Expert Lectures and Workshops for holistic exposure
- Placement drives, Career Counseling for better future prospects
- Scholarships, Financial aid available for meritorious/deserving students
- Regular Educational, Field and industry trips and tours to facilitate classroom learning

## Infrastructure



Fully Wi-Fi enabled, 11 acre sprawling campus endowed with an expanse of infrastructure which includes all the latest facilities, well-equipped laboratories, well-stocked library, Mata Kheevi Hostel, Seminar Room, Mata Ganga Auditorium, Mata Gujri Fitness Centre, an Open Air Gym, Student's Centre, expansive grounds, 400 mtrs Athletic Track etc.

Language Lab for Functional English, with state-of-the-art equipment and facilities, well stocked with Language Skills Software. Laboratories in Physics, Chemistry, Computer Science Departments boast of latest equipment and resources. Various learning resources are available to develop proficiency in academics. Advanced learners are provided with extra reference books/material by faculty members who set suitable goals for the students to feel adequately challenged.

The Students' Centre houses a Stationery Shop and Photostat Facility. The College takes pride in being the Best Maintained Campus in Chandigarh, winning the First prize at the Annual Rose Festival, a feat which the College has been consistently accomplishing since 2008.

An exclusive SBI Branch for students, faculty members and other College employees.



## Library

For almost 50 years, the College has been providing quality education to the students and has made continuous efforts to build and enhance its infrastructure in order to facilitate effective teaching-learning practices.

The College Library has a Blog ([ggscwlibrary.blogspot.in](http://ggscwlibrary.blogspot.in)), a digital space for students to access question papers from previous years, pages/ links of various activities and achievements of the staff and students, newspaper clippings, latest Panjab University syllabus, and links to various open access e-resources. During COVID-19, the Library initiated **Gyankosh:** an Institutional Repository, where the faculty members contributed their recorded e-lectures in the form of PPTs, audio/ video lectures and PDFs, accessible through the Blog. The Library provides an Open Access system, making it an ideal place for the users to expand and widen their knowledge. Well stocked with around 24,400 books and 490+ CDs on different subjects, the collection is enriched with Reference Books, Coffee Table Books, Light Reading Books like Fiction, Self- help, Biographies of eminent personalities, etc.

Total 9 magazines and Journals as well as 6 Newspapers are also subscribed to by the Library on annual basis.

Library homes the 'Book Bank' that consist of more than 2000 books on different subjects which are lent out for the full session to the needy as well as meritorious students. To display the fresh arrivals, there is a display stand in the Library and an LED for highlighting the services of Library.

**KHOJ:** The Wall Magazine show cases the creative works of the students. Library is fully automated with Campus Whizz ERP software.

A striking feature of the library is **Learning Resource Centre** on the first floor, where students have added facility for their research oriented activities.

The Library also has a Braille Corner, where one computer with NVDA (Non Visual Digital Access) software for the Blind is installed. The College has subscribed to e-Journals under the scheme of NLIST programme of INFLIBNET, UGC.

There is a separate reading room for students to read their personal documents/ books. Each Year the students enrolled in the College are oriented towards Library services and facilities.



On joining the College, each student is issued an Identity-cum-library Card bearing her photograph, name, address, class and roll number. All the students are required to carry their Identity Card with them during their presence in the campus. In case of loss of Identity-cum-library Card, a duplicate card will be issued on payment.

## General Rules

- The Library remains open from Monday to Friday, 9am to 4pm, Saturday, 9am to 1:30pm.
- Silence to be maintained in the Library.
- Use of cellular phones is strictly prohibited in the library premises.
- No personal belongings are allowed inside the library.
- Library does not accept any responsibility for loss or damage to personal property left on its premises.
- Enter your name and sign in the entry register kept at the entrance before entering the library.
- Show the books and other materials which are being taken out of the library to the staff at the entrance counter.
- The librarian may recall any book from member at any time and it is obligatory for the member to return the same immediately.
- Library borrower cards/tickets are not transferable. The borrower is responsible for the books borrowed on his/her cards.
- After reading, leave books on the table. Please do not shelve the books.
- Ask for the help from library staff if you are unable to find your required material

## Circulation Rules

- Books will be issued on presentation of the library tickets.
- Students are instructed to check the books while borrowing and they will be responsible for any type of damage.
- Number of books issued to a student of Graduate classes. Part I/II/III is two and of M.A/M Com class and Honors is three; period of retention of books allowed in each case is 14 days.
- The loss of member/reader ticket should be immediately reported to the librarian. The holder of this ticket shall be personally responsible for any loss which the library might suffer due to misuse of the missing ticket by anyone at a later stage.
- Book Lost, defaced or spoilt in any way will have to be replaced by the borrower. In case of set of Volumes, price for the whole set will be realized along with fine.

## Digital Library Rules

Digital Library is to be used for academic purposes only.

- Users are not allowed to carry eatables and drinks in the Digital Library area.
- Readers must carry their Library ID card while using the Digital Library. They must show their ID card on demand.
- Changing the settings and display of the Computer systems kept in the Digital Library is not allowed
- Playing games on Library computer systems is strictly prohibited in the premises.
- Students should take care of their Pen drives, CD/DVD ROMs, Cell Phones, and Wallets etc.
- Online chatting, browsing of dating and porn websites in the Digital Library is strictly prohibited. Strict disciplinary action will be taken against the defaulters.



## Sports Achievements

The College offers numerous opportunities to its students for training and participating in various International, National, All India Inter Varsity and Inter College Level Tournaments throughout the year.

Ms Kashvee Gautam has become the most expensive uncapped player at the TATA Women Premier League (WPL) Auction 2024. She fetched a whopping INR 2 Crore at the auction and will play for the Gujarat Giants team in the upcoming season of WPL. On the Independence Day 2023, Kashvee Gautam, the rising star of the world of women's cricket and our student was honored with State Award by the Chandigarh Administration for her excellent performance in the field of sports.

The college won laurels in Panjab University Inter College Rowing Championship. College students, Neha and Diljot Kaur have been selected in rowing event for the World University Championship 2024, to be held at Rotterdam, Netherlands from July 4-6, 2024.

The college won Six Sports Championships, by bagging First position in Panjab University Inter College Tournaments, namely in Hockey, Cricket, Swimming, Netball, Yachting and Sepaktakraw Regu. College Teams of Sepak Takraw Quad, Kho Kho, Basketball and Volleyball stood second during Panjab University Inter College tournaments. Dragon Boat team bagged the third position. Athletes of Weightlifting, Boxing, Taekwondo, Karate, Pencak Silat, Kayaking and Canoeing, Judo Roller Skating and Rowing won individual medals in Panjab University Inter College tournaments.





## College Achievers



*As a student and a boxer, I faced many challenges, but with their encouragement and support, I was able to overcome them and achieve my goals. This college is more than just an academic institution, it is a place where I bloomed both personally and professionally.*

### **Ms Ravina**

**Youth World Boxing Champion  
and Gold Medallist in Khelo  
India Youth Games, 2023**

“

*Thank you for always encouraging and supporting me throughout the graduation program. I am so*

”



### **Ms Ridhi**

**University Position Holder  
2nd position in PU Merit list**

“

*I want to express my gratitude to my institution and teachers for support. I appreciate their continuous assistance and motivation throughout my course of study.*

”



### **Ms Kajal**

**University Position Holder  
Received GOLD MEDAL in  
70th PU Convocation**

“

*Guru Gobind Singh College for Women taught me many things in life, not only about my abilities and capabilities in all sorts of subjects but also about being a better version of myself. I wholeheartedly thank my teachers for making it possible.*

”



### **Ms Nikita**

**University Position Holder  
3rd position in PU Merit list**

“

*I express my deep gratitude, love, and appreciation for the faculty of Guru Gobind Singh College for Women for their commitment to excellence, for helping me in my growth, molding my life and taking me closer to my goals.*

”



### **Ms Arshpreet Kaur**

**University Position Holder  
6th position in PU Merit list**

**“Excellence is never an accident. It is always the result of high intention, sincere effort, and intelligent execution; it represents the wise choice of many alternatives- choice, not chance, determines your destiny.” - Aristotle**



## Alumni Association

To foster an ongoing relationship between the old students and their alma mater, the Alumni Association strives hard to establish a mutually meaningful connectivity between the two. Through participation in all important College events, providing suggestions/ feedback, and by attending the reunion, the old students promote feeling of fraternity among themselves and carry forward the positive image of the College in the country and abroad.

## Mata Kheevi Hostel

The College offers well-equipped Hostel facility to its students. It has a Gurdwara Sahib within the premises, which offers sanctum to students. Periodic inspection and renovation of the Hostel is undertaken to ensure comfort and hygiene levels to the residents. Facilities of Fitness Centre, Indoor Games and LCD TV are provided to the inmates. All necessary furniture is provided in each room. The Hostel is equipped with amenities like water coolers, geysers and washing machines. Fire extinguishers along with water-pipes are also installed in the Hostel to avoid any fire incident. CCTV cameras have been installed at specific points to keep strict vigil.

Students seeking admission to the hostel must apply on a separate prescribed form appended to the Hostel Prospectus available on the College website.

### The College hostel offers :-

- Excellent accommodation with spacious and well-furnished rooms with homely and nurturing environment.
  - Conducive environment for study, recreation and healthy interaction among students.
  - Recreational facilities including indoor games.
  - Hygienically cooked meals.
  - Health and Medical care.
- **Students seeking hostel accommodation are required to fill Hostel Prospectus online.**
- **Seats are allotted to the students on first come first Serve basis.**
- **The Principal is the final deciding authority for Admission to the College Hostel.**



## Admission Incharges

**Ms Sukhmeen Kaur - 9888400093 (Non Centralised)**

**Dr Lucky Malhotra - 9216102220 (Centralised)**

**Ms Jasneet Kaur Malhi – 9815991834 (Centralised)**

Class	Convener	Contact
MA Economics	Dr Reena Parti	8288004859
MA English	Dr Ramnik Kohli	9914701521
M Com	Dr Jaspreet Kaur	9872888075
B Com / B Com Hons	Dr Jaspreet Kaur	9872888075
BA/BA Hons	Dr Savneet	9876344453
BCA	Ms Maninder Kaur	9876555570
B Sc	Dr Sujata Vohra	9888879269

## Admission Schedule

Class	Dates of Admission	Class	Dates of Admission
BA I	July 15, 2024 to July 22, 2024 <a href="http://admission.ggscw.ac.in">http://admission.ggscw.ac.in</a>	M Com II	July 15, 2024 to July 25, 2024 Commencement of Teaching from July 15, 2024
BA II	Admission for Ongoing Classes to Start From July 15, 2024 to July 25, 2024  Commencement of Teaching from July 15, 2024  <a href="http://student.ggscw.ac.in/">http://student.ggscw.ac.in/</a>	MA II (English)	
BA III		MA II (Economics)	
B Sc II		MA I (English)	July 15, 2024 to July 25, 2024  <a href="http://admission.ggscw.ac.in">http://admission.ggscw.ac.in</a>
BSc III		MA I (Economics)	
B Com II		M Com I	
B Com III		B Com I	Please refer to Joint Prospectus 2024-25  <a href="http://dhe.chd.gov.in">http://dhe.chd.gov.in</a>
BCA II		B Sc I (Non- Medical)	
BCA III		BCA I	

For more information and updates on Centralised Admission  
Schedule and important dates, please visit

<http://dhe.chd.gov.in/Version2/Main/ImportantDates.aspx>



## Faculty

The College takes pride in its highly qualified and dedicated members of teaching and non teaching staff, who work incessantly towards overall development of students and also strive to update themselves with the latest in the field. The faculty members undertake various research and professional activities throughout the year at National and International level.

### Principal Dr Jatinder Kaur

(Post Doc., Ph D, M Phil, M Com, PGDFM)

#### Department of English

Dr Ramnik Kohli, Assoc. Prof. (PhD, M Phil, MA)  
Dr Harneet Kaur Sandhu, Assoc. Prof., (Ph D, MA)  
Dr Sarabjit Kaur, Asst. Prof., (Ph D, MA, B Ed)  
Dr Kamalpreet Kaur, Asst. Prof., (Ph.D, M.Phil. M.A.)

#### Department of Punjabi

Ms Sukhmeen Kaur, Assoc. Prof., (M Phil, MA)  
Dr Gurvinder Singh, Asst. Prof., (Ph D, MA)

#### Department of Hindi

Dr Aradhna Mehtani, Assoc. Prof., (Ph D, M Phil., MA)

#### Department of Music (Instrumental)

Dr Lucky Malhotra, Asst. Prof, (PhD, M Phil, MA)  
S Hargeet Singh, Tabla Instructor

#### Department of Public Administration

Ms Suparna Randhawa, Assoc. Prof., (M Phil, MA)

#### Department of Home Science

Ms Jasneet Kaur Malhi, Asst. Prof., (M Sc)

#### Department of Economics

Dr Reena Parti, Assoc.Prof. (Ph D, MA)  
Ms Harpreet Kaur, Asst. Prof. (M Phil, MA)  
Dr Amrita Kaur, Asst. Prof. (Ph D MA, B Ed) Part Time  
Mr Harman Singh Sian, Asst.Prof. (PG Diploma in Health, Family Welfare and Population Education, MA)

#### Department of Political Science

Ms Prabhjot Kaur, Assoc. Prof. (M Phil, MA)

#### Department of Sociology

Dr Jaswinder Kaur, Assoc. Prof. (Ph D, M Phil, MA, PGDHE, Diploma in Labour Laws)

#### Department of History

Dr Surinder Kaur, Asst. Prof. (Ph D, M Phil, MA)  
Dr Jasneet Kaur, Asst. Prof. (Ph D, M Phil, MA, B Ed)  
Part time

#### Department of Physical Education

Dr Aman Thour, Asst. Prof. (Ph D, M PEd)  
Dr Amolak Singh Bhullar, Asst. Prof. (Ph D, M PEd, B PEd)

#### Department of Fine Arts

Dr Anju Bala, Asst. Prof. (Ph D, MA)

#### Department of Psychology

Dr Savneet, Asst. Prof. (Ph D, M Phil, MA, B Ed, Diploma in Training & Development-Handling Dyslexics)

#### Department of Commerce

Dr Jaspreet Kaur, Assoc. Prof. (Ph D, M Com)  
Dr Pooja Malhotra, Asst. Prof. (Ph D, M Phil, M Com)  
Dr Sonia Sharma, Asst. Prof. (Ph D, M Com)  
Sub/Lt. (Dr) Amneet Kaur, Asst. Prof. (Ph D, M Com)  
Lt. (Dr) Ritu Dhanoa, Asst. Prof. (Ph D, M Com)  
Dr Savneet Kaur, Asst. Prof. (Ph D, MBA, M Com (E-Commerce))  
Dr Garima Arora, Asst. Prof. (PhD, M Phil, M Com, MBA)  
Dr Arshveer Kaur, Asst. Prof. (Ph D, M Com)

#### Department of Computer Science & Applications

Ms Maninder Kaur, Asst. Prof. (M Sc (CS))  
Ms Meenu Sharma, Asst. Prof. (M Phil, M Sc (CS), PGDCA)

Dr Pooja Jain, Asst. Prof. (Ph.D, M Tech, MCA)

Ms Nidhi Kaushal, Lab Technician

Mr Gurwinder Singh, Technical Asst.

## Department of Science

Dr Sujata Vohra, Asst. Prof. (Ph D, M Sc)

Ms Archana Gupta, SLA

Ms Satwinder Kaur, SLA

## Library

Ms Sukhdeep Kaur, Librarian

Mr Jaspreet Singh, Asst. Librarian

Ms Gagandeep Kaur, Restorer

## Hostel

Ms Sukhdeep Kaur, Chief Warden

## Administrative Office

Mr Joginder Kumar, Superintendent

Ms Rajwinder Kaur, Jr. Assistant

Ms Satinder Sharma, Jr. Assistant

Ms Monika Sharma, Clerk

Mr Abhishek Arya, Clerk

Ms Tina Thakur, Clerk

Mr Gurinder Singh, Electrician

## Procedure to Apply Online

**Dear Students, you are required to go through rules and regulations / eligibility carefully before submitting the Admission Form.**

### **(New Student) UG/PG Courses - Centralised Admission Instructions**

- Visit the website [www.dhe.chd.gov.in](http://www.dhe.chd.gov.in) for online admission/application process.
- There is no offline mode to submit the application form.
- Download Joint Prospectus of Government and Grant in-Aid Colleges.
- Read Prospectus carefully before applying for any course.

### **Step 1: Online Registration**

1. Click on the link e-Admissions (2024-25) on the website.
2. Click on Sign Up to register on website by filling email ID, Mobile Number and Name (Spellings of Name must be same as in Class-X marks sheet/certificate).
3. Mobile Number will be the Login ID and Password will be sent to your registered mobile number through Email.
4. Candidate can change the password, if she desires.
5. Candidate will be able to Login to the admission portal by using the password in all future visits to this portal.

6. Pay Registration Fee online to proceed further to fill application form. Note down the transaction number generated.
7. Payment verification will take maximum up to 24 hours. You can verify your payment by using the option Payment Verification on the website (Note: Transaction number will be used to verify the status of transaction).

### **Step 2: Login to apply for courses**

1. Login to the website [www.dhe.chd.gov.in](http://www.dhe.chd.gov.in) with your user id and password.
2. Click on APPLICATION FORM.
3. Click on Degree College.
4. Candidate will be asked two options:-
5. 1) New Student 2) Old Student
6. Candidate applying for the first time for 1st year of courses in UG/PG courses will Click on the link New Student.
7. Select Centralised Admission link for courses for which admissions are centralised and select Non-Centralised link for courses for which admissions are non-centralised directly through the College.
8. Instruction page will be displayed once the candidate selects the Course of her choice.



## Step 3: Guidelines for Filling College Admission Form (Centralised and Non-Centralised Admissions Both)

1. Visit College website [www.ggscw.ac.in](http://www.ggscw.ac.in) and download prospectus for detailed information. Study it thoroughly before applying for any course.
2. Click on a link Admissions (2024-25) on website [www.ggscw.ac.in](http://www.ggscw.ac.in).
3. This will take the user to [admission.ggscw.ac.in](http://admission.ggscw.ac.in) for further process.
4. Click on New Registration to register yourself on the admission portal of the College by filling your email ID, mobile number and Name (name spellings must be same as in Class-X marks sheet/certificate).

a) An Email/SMS will be automatically sent to the student with her password to be used for further process. Student will be able to login to the admission portal by using this password in all future visits to this portal.

b) Student can change the password if she so desires.

5. **Click on ADMISSION APPLICATION FORM.** Various columns and drop downs will appear on screen and student will have to fill or choose as applicable in her case and complete all the information.

6. Student will also have to upload all her scanned certificates /testimonials (pdf format) as following :

Students is required to submit Anti Ragging Form (online) at [www.amanmovement.org/](http://www.amanmovement.org/) [www.antiragging.in](http://www.antiragging.in) (refer the Anti ragging form filling procedure on [admission.ggscw.ac.in](http://admission.ggscw.ac.in))

After successful submission of Anti Ragging Form, the student will receive an email obtaining an Anti Ragging Reference No. which she needs to forward to **[antiragging@ggscw.ac.in](mailto:antiragging@ggscw.ac.in)**

Mention the Anti Ragging Reference No. in the Admission form as well.

- DMC of last exam passed
- Class-X DMC
- Class 10+2 DMC
- Character Certificate
- Aadhaar Card
- Anti Ragging declaration (After Registering on [http://antiragging.in/Site/Affidavits\\_Registration.aspx](http://antiragging.in/Site/Affidavits_Registration.aspx))
- Scanned photograph and signature in JPEG format (Size 30 to 200KB)
- Migration Certificate (if applicable)
- Gap Year Certificate (if applicable)
- Reservation Certificate (if applicable)
- Other Category Certificate (Single Girl Child, Defence, Cancer Patient, Depended Children of Leprosy Effected Person, Thalassemia Patient, Wards of Kashmiri Migrants, Children/Grand children of Freedom Fighter, 1984 Riot Victim, Sports, J&K Student, Wards of Martyrs/ Permanently Disabled of Kargil War, Rural Area Student, Border Area Student, Sports Gradation Certificate from Chandigarh Sports Department or any other)\*\*

*\*\* Subject to change as per PU guidelines.*

All data will be saved against student's registered ID. Student will be able to view and modify the information.

6. **Click on PAYMENT.** On completion of application form, student will have the option to make the payment of Rs. 700/- online using debit card, credit card, net banking, PayUmoney. A receipt will be generated after payment has been successfully made online.

a) Student can print a copy of online fee payment receipt as proof of having made the payment of Rs 700/-

7. Student will not be able to edit her information after making the payment. College authorities will scrutinize the documents uploaded by the students to confirm that there is no shortcoming or deficiency in the application form.

8. In case any deficiency is found in the Admission Form or any additional document(s) are required to be uploaded, student will receive an email/sms on their registered Email id/Mobile Number. Student's Admission Form will be unlocked so that the required document(s) demanded by the College can be uploaded.
9. Original documents may be submitted by the student whenever she visits the campus. In the meanwhile her digital documents will be checked and verified by the College. If all documents are found in order, and admission slip will be generated which will be sent on student's registered E-mail Address or registered Mobile Number via SMS.

**NOTE:** In case the student fails to submit her fee online before midnight, the seat will be offered to the next eligible candidate.

### **Procedure for existing (old) College students**

1. Visit College website [www.ggscw.ac.in](http://www.ggscw.ac.in) and download prospectus for gathering all the details. Study it thoroughly before applying for any course.
2. Click on link Admission (2024-25) on website [www.ggscw.ac.in](http://www.ggscw.ac.in)
3. Click on link Admission - Old Students or visit the website [student.ggscw.ac.in](http://student.ggscw.ac.in). This will take the user for further process.

Existing students will be required to login with the help of their ID and password already available with them and carry out the following steps :-

- Enter result of her previous class as declared by the University
  - Upload all the documents.
  - Click on PAYMENT on completion of application form, student will have the option to make payment of Rs 700/- online using debit card, credit card, Net banking. A receipt will be generated after payment has been successfully made online.
4. Student can print a copy of online fee payment receipt as proof of having made

the payment of Rs 700/-

5. Student will have to print a copy of her complete form and online payment receipt and bring it to the College on the day of counseling along with all original certificates and testimonials.
6. Student will not be able to edit her information after making the payment.
7. College authorities will scrutinize the documents uploaded by students to confirm that there is no shortcoming or deficiency in the application form.
8. In case any deficiency is found in the form and any additional documents are required to be uploaded, an E-mail/ SMS will be sent to the student. Student form will be unlocked and she will be able to upload the additional document demanded.
9. Original documents may be submitted by the student whenever she visits the campus. In the meanwhile her digital documents will be checked and verified by the College.
10. Student will be required to submit his/her fee ONLINE and take receipt printout. Student can make payment using any Debit Card/Credit Card / Net banking/ PayUmoney option as guided by payment gateway instructions.
11. Reservation of seats in different categories will be made in accordance with the rules and instructions framed by the Chandigarh Administration, whereas in case of additional seats, admission will be made as per instructions issued by Panjab University from time to time.

**NOTE:** All Admissions will be Provisional and subject to Scrutiny of the Admission Form and Verification of Original Documents (Online)



## Reservation of Seats/ Fee Concession

Reservation of seats in different categories viz, Sports, Scheduled Castes, Scheduled Tribes, Physically Challenged Persons, Wards of Freedom Fighters Wards of Defence and Paramilitary Personnel and Economically Weaker Section will be made in accordance with the rules and instructions framed by the Chandigarh Administration, whereas in case of Kashmiri Migrants and Kashmiri Pandit/ Kashmiri Hindu Families (non-migrants living in Kashmiri Valley), Victims of November 1984 Riots and Terrorism (Free Education only), Kargil Martyrs, Single Girl Child/ One out of two Girl Children, Cancer/ AIDS/ Thalassemia, Rural Area Students, Students from Jammu and Kashmir, Border Area Students, Transgender Students and Excellence in Youth Festival will be made as per instructions issued by Panjab University Chandigarh from time to time.

### NOTE:

1. All the affiliated colleges of Chandigarh (U.T.) shall follow the reservation policy of Union Territory Administration.
2. All the affiliated colleges of Punjab State shall follow the reservation policy of the Punjab Government.

### 1. General Information:

- Every candidate applying for admission against reserved seats, belonging to any category, could also be considered for admission against the open seats of the respective quota, as per his/her merit. Depending on his/her preference for a college/course, a candidate may take admission against his/her reserved category or against the open category.
- Any candidate who applies in more than one reserved category will be considered in each reserved category in which he/she applies for admission, maintaining his/her internal seniority in each reserved category on the basis of merit in that category. In such a case, the candidate will get the benefit in one category of his/her choice.
- In case, seats belonging to any reserved category (except for additional seats) remain unfilled for want of eligible candidates, the same may be filled from amongst open category candidates belonging to the same quota.

The reservation of seats shall be governed by the Regulation 29.1 and 29.2 given at Page No.169 in Panjab University Calendar Volume-I, 2022 and any intimation sent by the Deputy Registrar (Colleges). However, it is clarified that the reservation of seats/fee concession is not available in the case of candidates who are seeking admission to the next higher class on the basis of having earned compartment in +2 examinations i.e. in the subject of compartment.

The affiliated Colleges situated in the territorial jurisdiction of U.T. Administration, Chandigarh shall follow the reservation policy of U.T. Administration, Chandigarh for the various categories whereas the affiliated Colleges situated in the State of Punjab shall follow the reservation policy of Government of Punjab.

As per letter No. DHE-UT-C6-12(2)2004P/F-VII/2076, Dated 28.05.2024 following seat matrix will be followed upto the date of admission for each course. The Reservation in admission to OBC Students is under consideration of Ministry of Home Affairs, Govt. of India & seat matrix may vary as per decision is received from Govt. of India.

Relaxation of % of marks for the purpose of determining eligibility for various categories viz. SC/ST/OBC (non-creamy Layer)/BC/Differently abled candidates shall be given as per the guidelines of the respective Governments.

## Additional Seats

S.No.	Category	Number of Seats
G	Wards of Kashmiri Migrants and Kashmiri Pandit/ Kashmiri Hindu Families (non-migrants living in Kashmiri Valley)	5% of total seats in each course
H	Wards of Martyrs/ Permanently Disabled of Kargil War	1% of total seats with minimum of One (01) seat in each course except in partially financed/self-financing courses
I	Single Girl Child/ One Girl Child out of two girl Children	Two (02) additional seats per unit per course subject to maximum limit of four (04) seats
J	Cancer/ Aids/ Thalassemia Patients	One (01) additional seat each for the student suffering from Cancer/ AIDS/ Thalassemia
K	Victims of November 1984 Riots and Terrorism	2% of total seats in each course
L	Border Area Students	One (01) additional seat per course
M	Rural Area Students	Two (02) additional seats per course
N	Excellence in Youth Festival	One (01) additional seat per unit in each course
O	Economically Weaker Section	10% of total seats in each course
P	Transgender Students	One (01) additional seat per course

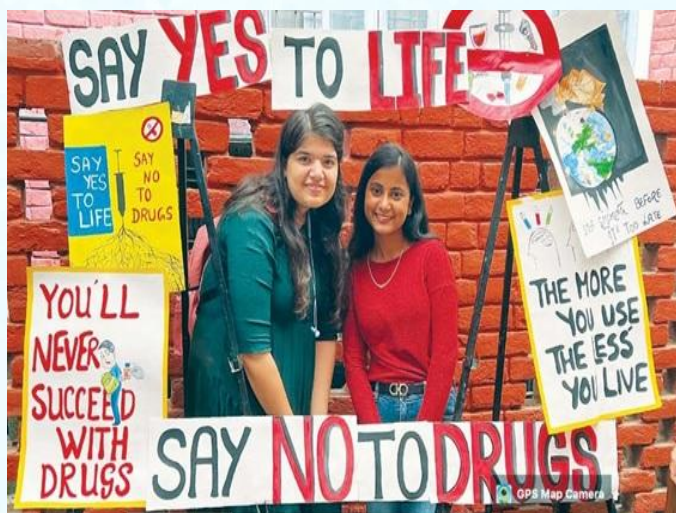
Amendments, if any, in the reservation policy of Chandigarh Administration/Panjab University will be followed up to the date of admission for each course.

\*For more details on Reservation Policy, visit <http://dhe.chd.gov.in/Version2/Index.aspx>





## Late Admission



- a. Permission of the Vice-Chancellor, Panjab University is necessary for admission after the expiry of the last date for admission given with Principal's permission.
- b. A student, whose result of 10+2 examination has not been declared by the
- c. In case of late declaration of result by Panjab University, normal admission will take place within 10 working days of declaration of the result. This rule will not apply to a candidate who passes the lower examination from any other University/Board.

## General / Compartment Rules for UG Courses

### General Instructions

1. Admission to all classes will be Online. Physical submission of the College Admission Form is not allowed.
2. Applicants will be admitted strictly in accordance with the rules and regulations in the Panjab University calendar/guidelines/ and other instruction which have been or may be issued by PU/DHE-UT from time to time.
3. Registration Fee will not be refunded under any circumstances.
4. Applicants must check the College website for Admission Schedule and
5. Merit list for Admission to various courses.
5. An affidavit in duplicate from each candidate having gap year seeking admission to the College/Department to the effect that she was not disqualified by any Board/Body/Council/University and she was not already registered with the Panjab University (wherever applicable), must be obtained by the concerned College/Department before allowing admission. In case the candidate was disqualified, the period of disqualification and the activities in which the candidate was involved during the period of

disqualification, should be indicated by the candidate in the said affidavit. A copy of the affidavit be sent to the University (R&S Branch) along with Registration Return. No candidate be admitted under any circumstances during the disqualification period. In case of re-admission after a long spell, the candidate must quote her old Registration Number of the Panjab University.

6. The candidate who is admitted in first/third/fifth semester will be allowed to be promoted to second/fourth/sixth semester respectively. However, for promotion from second to third or from fourth to fifth semester the candidate will have to clear 50% of the total papers till that semester. It is further clarified that for calculating 50% fraction, like, 2.5, 3.5 or 4.5 will be considered as 3, 4 or 5 respectively.
7. The candidates, who got admission in 1st Semester in a College and after completing the 1st Semester, could

not get the admission in 2nd Semester due to one or other reason, are being allowed admission in the 2nd Semester next year with the condition that the candidate must have attended the classes/appeared in examination in the College in 1st Semester, this provision/facility be extended to the candidates of 3rd and 5th Semester as well. Such a facility be extended to Post-Graduate students also. To overcome this problem, few admission dates for 2nd semester should also be allotted in January i.e. one week after the Winter Break as per P.U. Academic Calendar. (As per Syndicate Para 49 dated 01.05.2016).

8. The Vice-Chancellor has allowed to change a subject in any circumstances in the even semester examination whereas she will have to clear that subject as deficient in lower semesters examination which she has changed in the higher semester for qualifying the award of Bachelor's Degree (Vide Circular No. Misc./A-6/3295 dated 06-04-2018).





## Compartment Rules

A candidate who has been placed under compartment in the 10+2 examination conducted by a Board / Body / Council / University in India shall be eligible to seek admission in first year of Undergraduates Programme under 10+2+3 system of education provided she fulfills the following conditions:-

1. A candidate should have been placed in compartment in one subject only.
2. A candidate should have obtained at least 20% marks in the subject in which she has been placed in compartment (theory and practical taken together).
3. A candidate should have obtained 33% in the aggregate of all the subjects (including the marks obtained by her in the subject of compartment) taken by her in the +2 examination.
4. The candidate securing less than 20%

Students from other colleges affiliated to Panjab University, Chandigarh, may be allowed to migrate with the prior permission of the concerned Principals and as per the University rules and regulations. He/she has to submit College Leaving Certificate from the previous college along with the other certificates.

- a) No migration will be permitted to a student with a combination of subjects which is not provided in the concerned colleges.
- b) Students who are not from Panjab University, Chandigarh, are required to submit the
- c) Mid-term migration from any other University is not allowed.

A candidate who has passed his/her 1 Semester and 2 Semester of B.A./B.Sc. (General)/B.Com./B.B.A./B.C.A. Course

marks in the subject in which she has been placed in compartment at the 10+2 examination under semester system shall not be eligible to seek admission to the first year of B.A./ B.Com/BCA course/s.

5. A student of any other University, who is placed in the compartment in 1st & 2nd Semester/3rd & 4th Semester of B.A./ BCA/ B.Com/B.Sc Course will not be allowed to join the 3rd & 4th Semester /5th & 6th Semester of this University.

Admission of the candidate with a compartment, as indicated above, shall be provisional and will be confirmed only after she has cleared the compartment in two consecutive chances subsequent to her admission. In case the candidate does not clear the compartment at any of the two consecutive chances allowed to her subsequent to the date of her admission, her provisional admission to the course shall stand cancelled.

## Migration & Deficient Subject(s)

conducted by another University/College affiliated to another university in India under specific authorization by the University concerned, be allowed to migrate to a college affiliated to this University/Department of Evening Studies/University School of Open Learning in the 3 semester/5 semester of the respective course (as per rules prescribed under Chapter XIV –‘Migration of Students’ Page No.292 to 309 of P.U. Calendar Volume-III, 2019) on the condition that such a candidate will have to clear the deficient subject(s) if any, within the permissible chances. **Deficiencies should be determined by the Principal/Chairperson at the time of admission under intimation to the University (i.e. on the Registration Return and examination forms) as well as to the students as per University Rule No.6 given at Page No.310-311 of P.U. Calendar Volume – III, 2019.**

## Admission Rules for Foreign Students

Admission of the foreign students to the College will be governed by the Guidelines issued by the Dean Foreign Students, PU. Following is the Checklist of Documents for Foreign Students :

1. Original Passport / Visa (whichever applicable)
2. Valid Student Visa
3. A certificate of registration from the local police
4. Date of Birth Certificate with the Father's/

Mother's name

5. An eligibility certificate from the Panjab University to desired course
6. Original letter of certificate from present institution
7. Original Migration Certificate
8. Academic certificates and testimonials
9. Original letters of scholarships in case of those who are Government of India sponsored scholars

## Mid Semester Examinations & Internal Assessment

As per the instructions of Panjab University, Chandigarh, Internal Assessment is based on the result of mid-semester examinations conducted by the College in each paper of all the subjects along with extracurricular activity and attendance (75% minimum).

- A student attending NCC Camps/ Sports/Cultural Activities will seek prior

permission for remaining absent in mid-term exams. She may be allowed to appear in a Special Test, if held at the discretion of the respective HOD.

- A student is required to obtain a minimum of 25% marks in aggregate of all subjects in the House Examinations to be eligible for the University examination.

## College Leave Rules

1. Leave must be applied for well in advance on the Leave Form available in the College Office.
2. An application for leave must be countersigned by the student's parent/ guardian.
3. Leave for 3 to 7 days will be granted by the Mentor/Tutor and for more than 7 days by Dean, Academics.
4. In case of serious illness, an authentic medical certificate by Government Physician must be submitted to the College office
5. If a student is absent from College without any information for more than 7 days, her name will be struck off from the College Rolls.



## Internal Complaints Committee

There is a duly constituted Internal Complaints Committee (ICC) in the College as per guidelines of UGC and the Hon'ble Supreme Court. The committee is headed by the Principal. The members of the Committee discuss and inquire into the complaint. This Committee works towards creating a healthy, respectful and congenial atmosphere in the College.

## Student Council

A democratically elected Student Council is constituted every year to inculcate a spirit of Democratic ethos, civil accountability and participation among the students. The Student Council works under the supervision of the Dean Student Welfare (DSW) to assist in the College affairs and activities. It actively organises various social, cultural, literary, sports and community-oriented activities. The Student Council comprises the President, Vice President, General Secretary and Joint Secretary.

## Mentoring

To promote student interaction with the teachers outside the classroom, each student is placed under personal supervision of a mentor. The mentor provides guidance, counsel the students and also keeps a record of progress, to assist the students in attainment of their maximum potential. Mentor Meetings are held regularly.

## Counselling Cell

The College believes in providing regular and need-based counselling to its students in order to help them deal with the challenges of the competitive world. There is a trained Counsellor and persistent support from Faculty members for each student of the Institution.





## Placement Cell

The Placement Cell concentrates on overall development of students by enhancing their technical knowledge and soft skills. Students attend various Training programs and placement drives organised in the campus as well as in other Institutions.

## Participative Learning Platforms in the College

### National Service Scheme (NSS)

The College has two units of NSS. Number of Seats being limited, volunteers are enrolled on the basis of First Come First Serve. NSS helps to enrich student's personality and deepen their understanding of the social environment. It too helps to enhance socio-economic awareness and encourage the students to impart the same to the community of the area adopted.

The main objective of NSS is to identify the needs and problems of the community and involve the students in problem solving process; to develop competence required for group living and sharing of responsibilities; to help volunteers acquire leadership qualities and democratic attitude and to always practice national integration and social harmony.

Under this scheme, students are engaged in various outreach programmes such as Literacy Campaigns, Blood Donation Camps, Motivational Camps, Awareness Talks, Rural and Urban Projects, etc. Community service ventures give an opportunity to the students to interact with the villagers and slum dwellers, thereby exposing them to the realities of life, and bringing about a positive change in their social perception. NSS Volunteers are required to put in 120 hours of work during the session including a 7-day service camp.





## National Cadet Corps (NCC)

NCC inculcates spirit of discipline and patriotism amongst the students. It helps to broaden their outlook and develop the quality of leadership and spirit of fraternity. The College unit offers Army and Navy Wing. Cadets get opportunity to participate in Annual Training Camp, Army Detachment Camp, National Integration Camp, Basic and Advanced Leadership Camps. Cadets are sensitized to India's diversity in National Integration, Nau Sainik and Thal Sainik Camps, All India Leadership Training and Republic Day Camps. There are other activities that are organised for holistic development of the Cadets, namely regular Drill, firing, swimming, cyclothons, cleanliness drives, ship modelling, boat pulling and community work.

The College NCC unit recruits about 120 cadets, who are given basic training in small arms and parades. As per the NCC rules, a Cadet is required to attend the annual training camp of the unit and undergo service training of 40 parades during the academic session. The holders of NCC, A, B and C certificate shall be given the weightage in marks for admission to various courses in the University teaching departments and its affiliated Colleges. The weightage of marks is as under: A-1% | B-2% | C -3%. The maximum weightage in marks is 4% for distinction in any or all the curricular activities.



## Gurmat Vichar Sabha

The Gurmat Vichar Sabha endeavors to enrich the lives of the young women by developing firm spiritual strength in them. The inculcation of strong ethical, moral and spiritual values is made possible by actively involving the students in various religious activities. Theological discourses/ workshops are arranged in the College, which help the students to evolve as good human beings and contribute meaningfully to society at large.

## College Magazine

The College Magazine, *Gyan Manik* is published annually. It contains a collection of articles, poems, stories, etc., in different languages by the students as well as the teachers. The Editorial Board, headed by a senior faculty member from the language department, comprises teachers and students who select the best articles and edit them for publication. Through their contributions, students are given an opportunity to develop their writing skills and give expression to their thoughts and imagination. Based on the quality of their inputs, prizes are awarded to the Best Contributors in each section.

## Prizes/Scholarships and Concessions

The outstanding students who bring laurels to the College in Academics, Sports and Cultural activities are felicitated on the Annual Prize Distribution Function of the College.

### Academic Prizes

- Prizes are awarded to those students who achieve merit positions in the University examination.
- Roll of Honour is awarded to the students securing distinction/position in the University Examination.

### Sports / Cultural Prizes

Prizes are awarded to the players for their outstanding performances in various games and sports under the following categories:

- Best Sports Woman of the year
- Cash Prizes for 1st, 2nd or 3rd Position in Inter-College Competitions.
- Cash Prizes for 1st, 2nd or 3rd Position in All India Inter University Competitions.
- Cash Prizes for 1st, 2nd or 3rd Position in National Competitions.
- Cash award is given to National Level players.



Prizes are awarded in the following categories:

- All Round Best Student of the year. (A student aspiring for the prize must have distinction in academics, sports, cultural activities and show good conduct throughout the year).
- The Best Outgoing Student
- The Best Reader of Library books
- The Best Singer
- The Best Dancer
- The Best Actor
- The Best Speaker
- The Best Writer (of each section of the College Magazine)
- The Best NSS Volunteer
- The Best NCC Cadet
- The Best Artist
- The Best in Home-Science
- The Best in Music (I)
- The Best Volunteer in Gurmat Vichar Sabha

***A student who is found guilty of misconduct / or is irregular in her classes or fails in the House Examinations shall not be eligible for any prize. For a prize in any cultural activity only those students who participate in the Inter- College Youth Festival Competition organised by the Panjab University will be considered.***



## Centrally Sponsored Scheme of Post Matric

S.No	Scheme*	Source
1	Post Matric Scholarship Scheme for Minorities	For further details, visit <a href="http://www.scholarships.gov.in">www.scholarships.gov.in</a> <a href="http://www.nsp.gov.in">www.nsp.gov.in</a>
2	Post-Matric Scholarship for Students With Disabilities	
3	Central Sector Scheme of Scholarship for College And University Students	
4	Prime Minister's Scholarship Scheme for Central Armed Police Forces and Assam Riots	
5	Prime Minister's Scholarship Scheme for Wards of States/ UTs Police Personnel Martyred During Terror/ Naxal Attacks	
6	Prime Minister's Scholarship Scheme for RPF/RPSF	
7	Ishan Uday - Special Scholarship Scheme for North Eastern Region	
8	PG Scholarship for University Rank Holders (Ist and IInd Rank Holders)	
9	Post Matric Scholarship for SC Students-Chandigarh	
10	Post Matric Scholarship Scheme for OBC Students	
11	Dr. Ambedkar Post Matric Scholarship for Economically Backward Class Students	
12	Scholarship Scheme for SC/ST/OBC - Manipur	Hindustan Petroleum Corporation Limited
13	Centrally Sponsored Scheme of Post Matric Scholarship for ST Students - Ladakh	<a href="https://www.aicte-jk-scholarship-gov.in/">https://www.aicte-jk-scholarship-gov.in/</a>
14	Sports Talent Scholarship (outstanding players who represented UT Chd and obtained I, II & IIIrd position)	Sports Department, UT Chandigarh
15	Merit-Cum-Means Based Scholarship Scheme (Sita Ram Jindal Foundation)	<a href="https://www.sitaramjindalfoundation.org">https://www.sitaramjindalfoundation.org</a>
16	ICCR Scholarship for Foreign Students	
17	Guru Harkrishan Educational Society Scholarship for Needy Students	Guru Harkrishan Educational Society Scholarship, Chandigarh
18	Post Matric Scholarship Schemes for OBC, EBC, SC Students of Manipur. Directorate for Welfare of OBCs and SCs Government of Manipur	<a href="https://www.manipurobcsc.gov.in/">https://www.manipurobcsc.gov.in/</a> <a href="https://osmsmanipur.in/">https://osmsmanipur.in/</a>
19	Kalpana Chawala Chatraviti Yojana - HP	Govt. of Himachal Pradesh
20	Mukhya Mantri Protsahan Yojana	Govt. of Himachal Pradesh
21	PM Yashasvi Post Matric Scholarship for OBC Students	Govt. of Manipur
22	PM Yashasvi Post Matric Scholarship for OBC Students	Govt. of Himachal Pradesh
23	Financial Assistance For Education To The Wards Of BEEDI/CINE/IOMC/LSDM- Post Matric	Ministry of Labour & Employment

\*Subject to announcements by various scholarship awarding agencies

The list of scholarships which are being awarded to the students of affiliated Colleges by office of Dean College Development Council in the following categories is available on the website of Dean, College Development Council Panjab University <http://dcdc.puchd.ac.in>

1. Means Cum Merit

3. Single Girl Child

5. AIDS/Cancer Patient

2. Sports

4. Physically Disabled

6. Youth Welfare



- Students belonging to Scheduled Castes, Scheduled Tribes and Backward Classes can avail fee concession and scholarships as per Government Rules.
- National Loan Scholarship is granted to students who have secured First division in the University Examination, provided that they belong to EWS.
- University merit scholarships and Government merit scholarships are also given to the brilliant students.
- Two Macauliffe Memorial Scholarships are awarded by the Sikh Cultural Society U.K. on the basis of merit-cum-proficiency in Theology.
- Two Bibi Sat Bhairai Chhatwal Scholarships are awarded by the Sikh Cultural Society, U.K. on the basis of merit-cum-proficiency in Theology.
- Sardarni Baljit Kaur Tulsi Scholarships for five brilliant and outstanding students.
- Dr Gajendra Singh Scholarship.
- S. Dilbagh Singh Scholarship.
- Sardarni Mohinder Kaur scholarship for two needy meritorious students.

For information regarding the scholarships, the students can contact the Scholarship Committee.

It is mandatory for the students to have a Bank Account for availing any Scholarship.

In addition to above information other scholarships available to the students of Panjab University are also available on Panjab University website: <http://pu.ac.in/>

*The College provides help to the needy and deserving students in the form of books, scholarships and grants from the Students' Aid Fund, Raahat.*

### Environment Society - 'Vasudha'

The Environment Society-'Vasudha' is committed to spreading awareness regarding environment preservation and promoting three 'R's i.e. Reduce, Re-cycle and Re-use. The Society organises various activities on environment related topics.





## Code of Conduct and Discipline

1. Ragging is strictly prohibited. Ragging in any form in the College campus, hostel or anywhere outside the College campus will be treated as a serious crime.
2. Use of mobile phones in the classrooms and library is strictly prohibited.
3. The following activities are strictly prohibited:
  - Littering the campus.
  - Scribbling on the walls and College property.
  - Making noise in the corridors.
  - Tampering with vehicles of the staff members.
  - Smoking, drinking and playing cards.
  - Any obscene reading/ viewing material.
  - Interfering with any apparatus or enter any laboratory other than directed.
4. The College Notice Boards should be read daily to keep abreast of the ongoing activities. Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
5. It is mandatory for all students to carry their ID-cards to College daily.
6. Parents are advised to remain in touch with the faculty members to keep a track of their ward's academic performance, attendance, conduct and inform of any change in postal address or telephone numbers in office with immediate effect.
7. Right to detain and refuse admission: The College reserves the right to refuse admission to a student or to detain him/her on the following grounds:
  - Indiscipline of any kind
  - Not qualifying the eligibility conditions as laid by Panjab University
  - Shortage of Attendance
  - Ragging (As per the guidelines from Hon'ble Supreme Court of India)
  - In possession of any Drugs/alcohol/any intoxicant
8. No Responsibility of any loss: Students are advised not to bring heavy cash, jewellery or any other expensive items to College as the College authorities will not be responsible for any loss.

**Note:** Students who violate the above code of conduct are liable to be PENALISED entailing heavy fine, withdrawal of concession, scholarship (if any) and in extreme case even expulsion from the College.





## UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions

**Objective :** To eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

**Preamble :** In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging. Anti-ragging website: <https://www.antiragging.in/>

Kindly view Information Pack to know more details about ragging and its regulations. National Anti Ragging Helpline (UGC Crisis Hotline) 24x7 Toll Free Number —1800-180-5522 (helpline@antiragging.in)

Name	Contact No.
Dr. Jatinder Kaur (Principal)	97819-96284
Ms. Prabhjot Kaur (Convener)	98157-09191
Dr. Jaspreet Kaur	98728-88075
Dr. Aman Thour	98787-94477
Ms. Sukhdeep Kaur	83604-55046
Student Representatives - President-Student Council, Vice-President-Student Council	

For more information, you may visit :

[https://ggscw.ac.in/Downloads/SUMMARY\\_OF\\_UGC\\_REGULATIONS.pdf](https://ggscw.ac.in/Downloads/SUMMARY_OF_UGC_REGULATIONS.pdf)



## National Educational Policy (NEP-2020)

### Curriculum and Credit Framework for UG Programmes under NEP, Panjab University, Chandigarh

The duration of UG Degree (Honours) shall be of 4 years (eight semesters). A student can exit at the end of 3 years (six semesters) and shall be awarded UG Degree. A student can also exit at the end of 2 years (four semesters) shall be awarded UG Diploma. A student can also exit at the end of 1 year (two semesters) and shall be awarded UG Certificate. For obtaining UG Certificate/UG Diploma/UG Degree/ UG Degree (Honours)/UG Degree (Honours with Research), a student shall qualify the number of credits as per these Regulations and Scheme framed in accordance with these Regulations.

#### UG Certificate:

The student who opts to exit after completion of the first year and has secured minimum 48 credits shall be awarded a UG certificate provided she/he secures 6 credits from the skill based courses earned during the 1st and 2nd semesters (included in 48 credits) and completes summer internship/vocational/Apprenticeship course of 4 credits during the summer vacations of the first year. The student shall be allowed to resume within three years and complete the degree programme within the stipulated maximum period of seven years.

#### UG Diploma:

The student who opts to exit after completion of the 2nd year and has secured minimum 96 credits shall be awarded the UG diploma provided she/he secures 4 credits from internship/vocational course during the summer vacations of the 2nd year. The student shall be allowed to resume within three years and complete the degree programme within the stipulated maximum period of seven years.

#### Three year UG Degree:

The student opting to undergo a 3-year UG programme shall be awarded a UG Degree in the major discipline after a successful completion of 3 years, securing minimum 144 credits including the minimum credit requirements for ability enhancement courses, skill development courses, value added courses, and community engagement/ internship/field based project(s) as given in Table below.

#### Four year UG Degree (Honours):

A four-year UG Honours degree in the major discipline shall be awarded to those students who complete a 4-year UG programme successfully with minimum 192 credits including minimum credit requirements for ability enhancement courses, skill development courses, value added courses, and community engagement/internship/ field based project(s) as given in Table below.

#### Four year UG Degree (Honours with Research):

The students securing 75% marks and above, in the first six semesters of UG programme shall be allowed to choose a research stream at the undergraduate level in the 4th year. She/he shall complete a research project or dissertation in the major discipline under the guidance of an approved faculty member of the University/College. The student securing minimum 192 credits, including 12 credits from a research project/dissertation fulfilling minimum credit requirements for ability enhancement courses, skill development courses, value added courses, and community engagement/internship/field-based project(s).



The UG degree programme can be pursued with the following options:

- UG Degree Programmes with Single Major: In the case of students pursuing UG Degree programme with single major, she/he has to secure a minimum of 50% credits from the major discipline for the 3-year/4-year UG degree to be awarded a single major.
- UG degree with Double Major- In the case of students pursuing UG Degree programme with double major, she/he has to secure a minimum of 40% credits from the 2nd Major discipline for the 3rd/4th year UG degree to be awarded double major. Accordingly, the number of total credits will be higher, which may be determined by the Faculty of Arts/Science/Commerce as the case may be.
- Interdisciplinary UG programme: In the case of students pursuing an interdisciplinary UG programme, the credits for core courses shall be distributed among the constituent disciplines/subjects so as to get core competence in the interdisciplinary programme.
- Multidisciplinary UG programme: In the case of students pursuing a multidisciplinary UG programme, the credits to core courses will be distributed among the broad disciplines such as Life sciences, Physical Sciences, Mathematical and Computer Sciences, Data Analysis, Social Sciences, Humanities, etc.,

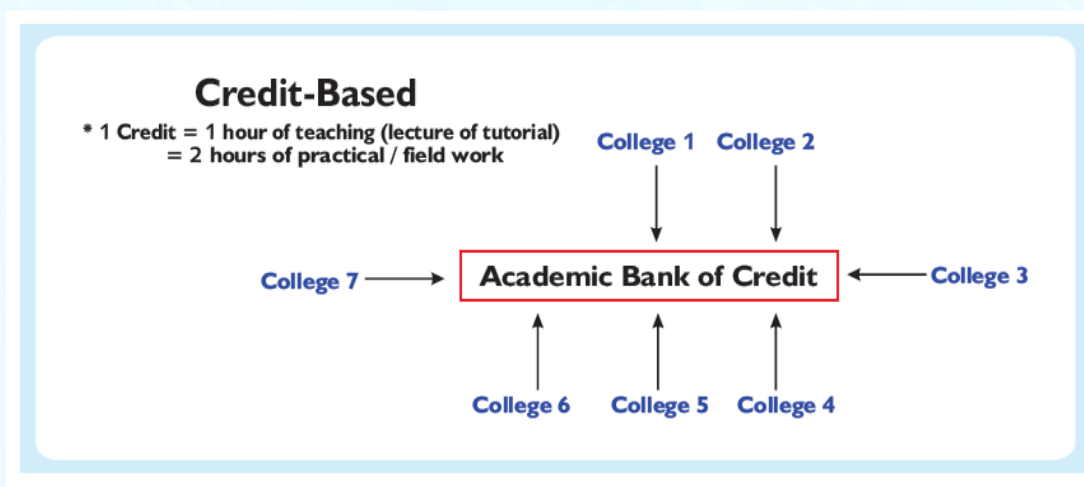
## Minimum Credit Requirements to Award Degree under Each Category Opting for Single Major, Single/ Double Minor:

Sr. No.	Category of Course	Minimum Credit Requirement	
		3-Year UG	4-Year UG (Hons)
1	Major (Core)	72	112
2	Minor Stream	24	32
3	Multidisciplinary (MDSC)	09	09
4	Ability Enhancement Courses (AEC)	10	10
5	Value Added Courses (VAC)	06	06
6	Skill Enhancement Courses (SEC)	09	09
7	Internship	02	02
8	Punjabi/HCP	12	12
	<b>Total</b>	<b>144</b>	<b>192</b>

## Academic Bank of Credit (ABC)

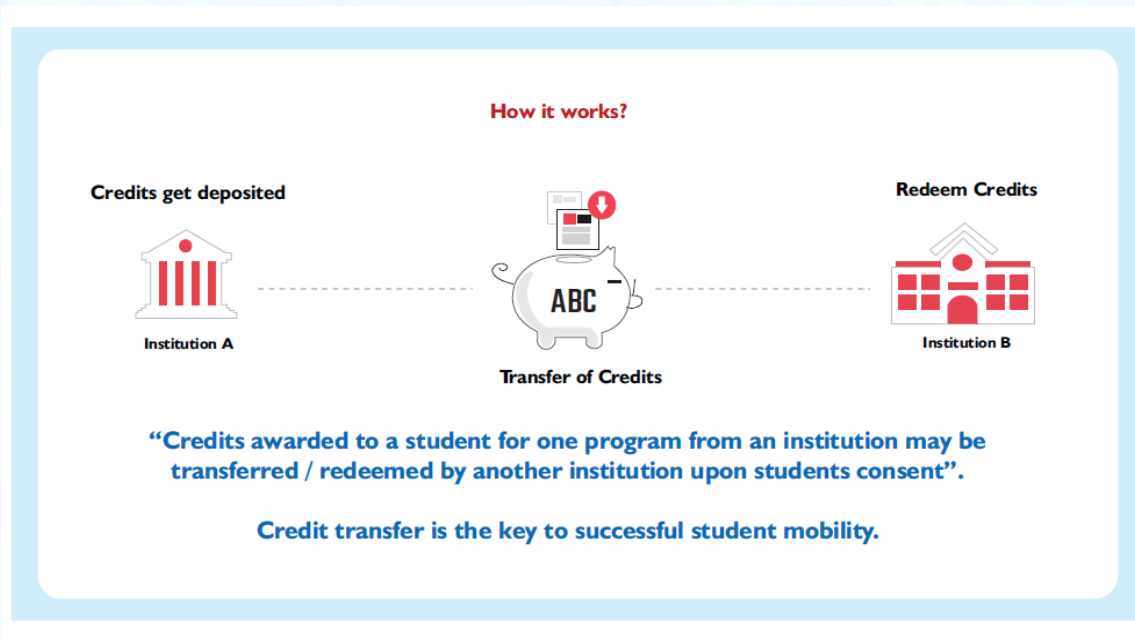
Under NEP 2020, the students are required to store credits for the completion of learning journey. Academic Bank of Credits (ABC) is a platform provided by Govt. of India that stores the information of the credits earned by an individual students throughout his/her education programme.

An Academic Bank of Credit (ABC) of each student, will be established which would store the academic credits earned by a student from various recognized HEIs, so that the degrees from an HEI can be awarded taking into account the total credits earned.



Each student is required to register on ABC.com. The steps to register on ABC are as follows:

1. Login to DigiLocker. Student with DigiLocker Account can create ABC ID.
2. Search for Education. Education category shows Academic Bank of Credits service.
3. Create ABC ID. Select your University and click on Generate ABC ID.
4. Accumulate Credits. Students can check accumulated credits by logging into abc.gov.in.





## National Education Policy (NEP-2020)

Name of the UG Programme	Subject Major A	Subject Major B	Subject Minor C	MDS C	AEC	VAC	SEC	SI	PBI/HCP	Total Credits
1 <sup>st</sup> to 6 <sup>th</sup> Semesters (3-Year course)										
BA	36	36	24	09	10	06	09	02	12	144
BSc/BCA	36	36	32	09	08	06	09	04	04	144
BCom/BBA	36	36	32	09	08	08	09	02	04	144
1 <sup>st</sup> to 8 <sup>th</sup> Semesters (4-Year course)										
BA	56	56	32	09	10	06	09	02	12	192
BSc/BCA	56	56	40	09	08	06	09	04	04	192
BCom/BBA	52	52	48	09	08	08	09	02	04	192

### Minimum Credit Requirements to Award Degree under Each Category Opting for Multidisciplinary / Interdisciplinary UG Programmes

#### Skill Enhancement Courses

Sr No	Name of Course
1	Business Communication
2	Fabric Painting, Best out of waste and Bookmark Designing
3	Digital Marketing
4	Demystifying Right to Information and how to file RTI
5	Computer Fundamentals and Personal Computing Software
6	Data Collection and Handling - I
7	Basic Administrative Skills

#### Value Added Courses

Sr No	Name of Course
1	Development of Soft Skills
2	E-Content Development
3	Campus beautification and Decoration during Academic and Cultural Events in the institution
4	Introduction to Consumer Law and Practice
5	Basics of Computer Applications
6	Financial Literacy
7	Heritage of Punjab

#### Multi-Disciplinary Course

The College will offer Multidisciplinary Courses in line with NEP 2020. While choosing a subject under Multi-Disciplinary Courses, students will have to keep in mind, the following two restrictions: (a) the student must not have studied that course in 10+2 level (b) the student must not have taken that course as a core subject.

## Eligibility Conditions for Undergraduates Programmes - 1st Year

PROGRAMME	ELIGIBILITY FOR ADMISSION
	<b>As per NEP Regulations</b>
<b>BA I</b>	<p>A candidate who has passed one of the following examination with English as one of the subjects:</p> <ul style="list-style-type: none"> <li>BA/BA(Hons.) Part I (Old Scheme)/Pre-Medical/Pre-Engg Intermediate Arts/Science/Agriculture examination of Panjab University;</li> <li>The 12th examination under 10+2+3 system of education of a recognized University/Board/Council;</li> <li>Prak/Shastri/Vishard examination with Compulsory English;</li> <li>Any other examination recognised by the University as equivalent to (i), (ii) or (iii) above.</li> </ul>
<b>BCA I</b>	<p>A person who has passed one of the following examinations shall be eligible to join the 1st Year of BCA:</p> <p>(i) +2 examination in any discipline with at least 50% marks and passed Mathematics as one of the subject at Matriculation level; or</p> <p>(ii) Any other examination recognised by the Syndicate as equivalent to (i) above.</p> <p><b>Note:</b> 5% weightage will be given for subject of Mathematics/ Statistics or equivalent to the candidate who studied the subject at 10+2 level</p>
<b>BSc I</b>	<ul style="list-style-type: none"> <li>A student who has passed the +2 examination under 10+2+3 system of education of a recognised University/Board/Council with English as one of the subjects</li> <li>Provided that a person joining the BSc/BSc (Hons) course must have obtained at least 35 per cent marks in the aggregate of the qualifying examination</li> <li>Also if the student opts for BSc (Hons) with Physics/Chemistry/ Mathematics/ Botany/Zoology as major/minor subject, she/he should have passed Physics/ Chemistry/ Mathematics/Biology/Biology respectively in 10+2 examination and for BSc (Hons) with Computer Science and Applications /Microbiology/ Biotechnology as major/minor subject, she/he should have passed any science subject or any allied subject in 10+2 examination</li> </ul>
<b>BCom I</b>	<p>A candidate who has passed one of the following examinations with English as one of the subjects: (a) +2 examination or BCom Part-I (old scheme) of Panjab University with three of the following subjects securing at least 45 per cent marks in the aggregate: Accountancy/Book Keeping and Accountancy/Accounting for Business/ Advance and Foreign Exchange/Advanced Mathematics &amp; Computer Applications/Applied Mathematics/Auditing/ Banking/Banking and Trade/ Book keeping and Accountancy/Business Economics &amp; Quantitative Method/ Business Mathematics/Business Organization/ Business Management/Theory and Practice of Management/ Management Business Studies/Business Statistics/ Business Studies II/Capital Market Operations/Commerce/ Theory of Commerce/Foundation course in Commerce/ Commercial Geography/ Computerized Accounting II/Cost Accounting/Derivative Market Operation/ E-Commerce/ Economic Geography/Economics/Elements of Accounting/ Elements of Cost Accounting/Elements of Cost Accounting and Auditing/ Entrepreneurship/Factory Organization/Office Administration/Financial Accounting/ Financial Market Management/Fundamental of E-Business/ Human Resource Management/Income Tax/Informatics Practices/Insurance/ General Insurance/ Life Insurance/Introduction to Financial Markets/ Investment Management/Legal Studies/Management and Marketing of Insurance/Management of Bank Office/Management of Resources/Marketing/ Marketing and Salesmanship/Marketing Management and Retail Business/ Materials Management/Mathematics/Mathematics (B)</p> <p>Mercantile Law/Company Law/Modern Office Practice-II/Office Communication/Office Management and Secretarial Practice/ Office Organization and Management/Office Procedures and Practices/Organization of Commerce/Principles of Management &amp; Economics/Principles and Practices of Life Insurance/Retailing/Secretarial Practices and Accounting/Shorthand/ Statistics/Store Accounting/Taxation/Theory and Practice of Commerce/Type Writing/Typewriting and Stenography/Computers (for typewriting)</p> <p>(b) +2 Examination with at least two of the subjects mentioned in (a) securing at least 50% marks in aggregate;</p> <p>(c) +2 Examination who does not covered in (a) and (b) securing at least 55% marks.</p> <p>(d) Any other examination recognised by the University as equivalent to (a) or (b) or (c) as given above with requisite percentage of marks given under each clause.</p> <p>Subject to the reservation made by the University, the admission shall be on merit. The merit for this purpose shall be determined on the basis of the score of a candidate to be computed as follows:</p> <p>(i) Percentage of marks in the qualifying examination;</p> <p>(ii) Add score of 2 for each of the subjects passed from the subjects referred in 2.1 (a) not exceeding a score of 8 in total.</p> <p>Explanation: In case of a compartment candidate, eligibility shall be determined by including the marks of the subject in which the candidate has been placed in Compartment.</p>



## Courses of Study

### BA/BA(Hons.) Four Year Undergraduate Programme (under NEP-2020)

For this Four Year Undergraduate Programme (under NEP-2020). Student is required to select any three subjects of 4 credits each, selecting not more than one subject from any of the following sets of combinations:

- Economics/Fine Arts
- History/Hindustani Classical Music (Instrumental)/Computer Science and Applications
- Public Administration/Home Science
- Political Science
- Sociology
- Physical Education/Psychology
- English/Hindi/Punjabi
- Ability Enhancement Course (2 Credits)
- Skill Enhancement Course (3 Credits)
- Value Added Course (2 Credits)
- Multi Disciplinary Course (3 Credits)
- Punjabi/HCP\*

\* a. Students who are not domicile of Punjab and have not studied Punjabi at Matriculation or 10+2 level either as an elective or additional (optional) subject (vide the Panjab University letter no. ST 9595, dated 3 October, 2011)

b. Wards of Defence Personnel and Central Govt. Employees who are transferable on all-India basis.

c. Foreign Students

**Apart from Discipline Specific subjects, student will have to choose One Subject each from the List of Subjects given under Skill Enhancement Course, Value Added Course and Multidisciplinary Course**

*In the first year the student will undergo courses in broad disciplines (major stream, minor stream and multidisciplinary category) to have basic knowledge not only in major (i.e. Core) areas but also in two other (Minor and Multidisciplinary) disciplines.*

*ii) With exposure to basic courses a student shall decide to continue the chosen major or change the major and minor areas of interest at the end of the second semester.*

### BSc/BSc(Hons.) Four Year Undergraduate Programme (under NEP-2020)

Subject combinations offered in the Faculty of Science under NEP 2020:

1. Physics
2. Mathematics
3. Chemistry/ Computer Science
- \*Student can opt total three subjects for 12 credits
4. Skill Enhancement Course (3 Credits)
5. Value Added Course (2 Credits)
6. Ability Enhancement Course (2 Credits)
7. Multi Disciplinary Course (3 Credits)
8. Punjabi/HCP\*

**Apart from Discipline Specific subjects, student will have to choose One Subject each from the List of Subjects given under Skill Enhancement Course, Value Added Course and Multidisciplinary Course**

\* a. Students who are not domicile of Punjab and have not studied Punjabi at Matriculation or 10+2 level either as an elective or additional (optional) subject (vide the Panjab University letter no. ST 9595, dated 3 October, 2011)

b. Wards of Defence Personnel and Central Govt. Employees who are transferable on all-India basis.

c. Foreign Students

## **BCom/BCom(Hons.) Four Year Undergraduate Programme (under NEP-2020)**

Admission to BCom I is centralised for more details visit [dhe.chd.ac.in](http://dhe.chd.ac.in) .

### **Semester I**

NBCM 101 Principles of Financial Accounting  
NBCM 102 Psychology for Managers  
NBCM 103 Micro Economics  
COM/BBA – MDSC 101/101A Commercial Law/  
Fundamentals of International Trade & Management  
ENG (AEC) -030 English,  
Punjabi/ HCP\*  
COM/BBA – SEC  
Skill Enhancement Courses  
COM/BBA-VAC Common Value-Added courses

### **Semester II**

NBCM 201 Corporate Accounting  
NBCM 202 Human Resource Management  
NBCM 203 Macro Economics  
COM/BBA – MDSC 201/201A  
Business Law/ Foreign Trade Policy & Procedures  
ENG (AEC) -030 English,  
Punjabi/ HCP\*  
COM/BBA – Skill Enhancement Courses  
COM/BBA -- Value-Added courses

**Apart from Discipline Specific subjects, student will have to choose One Subject each from the basket of Subjects given under Skill Enhancement Course, Value Added Course and Multidisciplinary Course.**

\* a. Students who are not domicile of Punjab and have not studied Punjabi at Matriculation or 10+2 level either as an elective or additional (optional) subject (vide the Panjab University letter no. ST 9595, dated 3 October, 2011)

b. Wards of Defence Personnel and Central Govt. Employees who are transferable on all-India basis.

c. Foreign Students

## **BCA Four Year Undergraduate Programme (under NEP-2020)**

Admission to BCA I is centralised for more details visit [dhe.chd.ac.in](http://dhe.chd.ac.in) .

### **Semester I**

BCA-101 Introduction to Web Technologies  
BCA-101P Practical Based on BCA-101  
BCA-102 Fundamentals of Mathematical Statistics  
BCA-103 Problem Solving Through C  
BCA-103 Practical based on BCA-103  
BCA-104 Lab based on BCA-16-104  
BCA-104 E-Commerce  
BCA-105 English-A  
BCA-106 Computer Fundamentals and Personal Computing Software  
BCA-107 Punjabi / HCP  
BCA-108 VAC-1

### **Semester II**

BCA-201 Computer Organisation  
BCA-202 Introduction to Artificial Intelligence and DataScience  
BCA-202P Practical Based on BCA-202  
BCA-203 Object Oriented Programming Using C++  
BCA-203P Practical Based on BCA-203  
BCA-204 Management Information System  
BCA-205 English-B  
BCA-206 Desktop Publishing using GIMP  
BCA-207 Punjabi / HCP  
BCA-208 VAC-2

**Apart from Discipline Specific subjects, student will have to choose One Subject each from the List of Subjects given under Skill Enhancement Course, Value Added Course and Multidisciplinary Course**

\* a. Students who are not domicile of Punjab and have not studied Punjabi at Matriculation or 10+2 level either as an elective or additional (optional) subject (vide the Panjab University letter no. ST 9595, dated 3 October, 2011)

b. Wards of Defence Personnel and Central Govt. Employees who are transferable on all-India basis.

c. Foreign Students



## ON GOING CLASSES

### BA II, III

Student who has passed any of the following is eligible to join BA II/III:

- BA I/II from Panjab University
- BA I/II from any other University with same subjects/ scheme of course prescribed or will have to pass deficient subjects. Eligibility is required to be confirmed from the Panjab University, Chandigarh.
- The students have the option of taking up Honours in an elective subject they had studied in BA I when they take admission to BA II.

### BA Honours

A student can opt for Honours in English/ Economics/ Psychology provided:-

- Students having secured at least 50% marks in the concerned elective subject in BA (1st and 2nd Semester) can opt for Honours Course in BA (3rd Semester).
- Classes in Honours will commence only if the number of students opting for Honours in a particular subject is at least ten.

### B Sc II / III

Each student is required to study the same subject combination of 3 elective subjects as she had studied in B Sc I.

### B Com II/III

The students of the College who have passed B Com I/II examination are eligible to join B Com II, III respectively, with the same subject combinations.

### Semester III

- 301 Interdisciplinary Issues in Indian Commerce
- 302 Cost Accounting
- 303 Company Law
- 304 Business Mathematics and Statistics
- 305 Banking and Insurance
- 306 Goods & Services Tax

#### Options of Subjects for Honours:\*

- 307 Accounting Theory and Reporting Practices
- 308 Development Economics
- 309 Advertising and Brand Management
- 310 Bank Management

**\* Subject to minimum of 10 students in respective subject**

### Semester IV

- 401 Interdisciplinary Security Analysis and Portfolio Management
- 402 Advanced Accounting
- 403 Auditing and Secretarial Practice
- 404 Cost Management
- 405 Marketing Management
- 406 Quantitative Techniques and Methods

#### Options of Subjects for Honours:\*

- 407 Contemporary issues in Accounting
- 408 Industrial Economics
- 409 Consumer Behavior
- 410 Bank Legislation

**\* Subject to minimum of 10 students in respective subject**

## Semester V

- 501 Income Tax Law
- 502 Management Accounting
- 503 Indian Economy
- 504 Production Operation and Management
- 505 Entrepreneurship and Small Business
- 506 Financial Markets & Services

### Options of Subjects for Honours:\*

- 507 Strategic Financial Management
- 508 Money and Banking
- 509 Compensation Management
- 510 Electronic Banking and Risk Management

\* **Subject to minimum of 10 students in respective subject**

## Semester VI

- 601 Direct Tax Laws
- 602 Financial Management
- 603 Issues in Financial Reporting
- 604 Social and Business Ethics
- 605 Operational Research
- 606 Sectoral Aspects of Indian Economy

### Options of Subjects for Honours:\*

- 607 Investment Management
- 608 International Economics
- 609 Training & Development
- 610 Bank Marketing

\* **Subject to minimum of 10 students in respective subject**

## BCA- II/III

### Semester III

- BCA-16-301 Punjabi-A
- BCA-16-302 History & Culture of Punjab —A
- BCA-16-303 Information System Design and Implementation
- BCA-16-304 Computer Oriented Numerical Methods
- BCA-16-305 Data Structures
- BCA-16-306 Lab based on BCA-16-304
- BCA-16-307 Lab based on BCA-16-305

## Semester IV

- BCA-16-401Punjabi-B
- BCA-16-402 History & Culture of Punjab -B
- BCA-16-403 Software Project Management
- BCA-16-404 Operating System Concepts and Linux
- BCA-16-405 Database Management System
- BCA-16-406 Lab based on BCA-16-404
- BCA-16-407 Lab based on BCA-16-405

## Semester-V

- BCA-16-501 Computer Networks
- BCA-16-502 Discrete Mathematical Structure
- BCA-16-503 Java Programming
- BCA-16-504 Web Application Dev. using PHP
- BCA-16-505 Lab based on BCA-16-503
- BCA-16-506 Lab based on BCA-16-504

## Semester-VI

- BCA-16-601 E-Commerce
- BCA-16-602 Application Development using VB.NET
- BCA-16-603 Computer Graphics & Multimedia Applications
- BCA-16-604 Lab based on BCA-16-603
- BCA-16-605 Major Project & Seminar







## Post Graduate Degree Programmes

### MA English\*

**Eligibility:** Anybody who has passed one of the following examination from the Panjab University or an examination recognized by the syndicate as equivalent thereto, shall be eligible to join the MA degree course in English.

- I. Bachelor's degree in any discipline with at least 50% marks in the aggregate OR BA with English as elective / honours subject with at least 45% marks.
- II. Masters degree in any subject other than English.

### Semester I

Paper I Literary Movements-I

Paper II Approaches to Literary Criticism – I  
(Paper I and II are Compulsory Papers)

Paper III and IV are Optional Papers. The College offers the following options:

Paper III British Literature – I

Paper IV British Literature -II

### Semester II

Paper I Literary Movements-I

Paper II Approaches to Literary Criticism – I  
(Paper I and II are Compulsory Papers)

Paper III and IV are Optional Papers. The College offers the following options:

Paper III British Literature – I

Paper IV British Literature -II

### Semester III

Paper IX Critical Theory-I

College offers the following options:

Paper X Shakespeare-I

Paper XI Post Colonial Literatures-I Paper XII Writings from Punjab-I / American Literature-I  
Paper XIII Dissertation Work / Research Methods

## Semester IV

Paper XIV Critical Theory-II is compulsory  
College offers the following options: Paper XV: Shakespeare-II

Paper XVI: Post Colonial Literatures-II

Paper XVII: Writings from Punjab-II / American Literature-II

Paper XVIII: Skill Enhancement/Social Outreach OR Creative Writing and Soft Skills (Option to be decided by the Institution later in the semester)

## MA Economics\*

**Eligibility :** Anybody who has passed one of the following examination from the Panjab University or an examination recognized by the syndicate as equivalent thereto, shall be eligible to join the MA degree course in Economics.

- I. A Bachelor's degree obtaining at least 45 percent marks in the subject of Postgraduate course or 50 percent marks in the aggregate.
- II. BA with Honours in the subject of the Postgraduate course or B Sc Hons. School Course.
- III. Master's degree examination in any other subject.

*\*Classes will be held on co-opt basis with  
SGGS College, Sector-26, Chandigarh.*

## Course Scheme

MA in Economics will be a four-semester programme. The programme of study consists of sixteen papers out of which 12 are compulsory for all students and 4 are elective course. Each of these papers will carry 100 marks, of which 20 marks will be for internal assessment and 80 marks for the end semester examinations.

## Semester-I

All Compulsory Papers :

MAECO-101 Micro Economics-I MAECO-102 Macro Economics-I MAECO-103 Quantitative Methods-I MAECO-104 International Economics

## Semester-II

All Compulsory Papers :

MAECO-201 Micro Economics-II MAECO-202 Macro Economics-II MAECO-203 Quantitative Methods-II MAECO-204 Public Finance

## Semester-III

There will be two Compulsory Papers: MAECO-301 Economics of Growth and Development-I

MAECO-302 Indian Economic Issues -I

Any two of the following options for Papers MAECO-303 & 304

1. Economics of Agriculture-I
2. Economics of Population
3. Econometrics -I

MAECO 303 & 304

- Economics of Agriculture-I
- Economics of Population
- Econometrics

## Semester-IV

There will be two Compulsory Papers: MAECO-401 Economics of Growth and Development-II

MAECO- 402 Indian Economic Issues-II

Any two of the following options for Papers MAECO-403 & 404

- (i) Economics of Agriculture-II
- (ii) Economics of Money and Banking
- (iii) Econometrics -II



## Master of Commerce I

### Eligibility:

1. A person who possessed one of the following qualifications shall be eligible to join the course:
  - a) Bachelor's degree in Commerce with not less than 45% marks in aggregate. OR
  - b) B.Com. (Honours) degree with not less than 45% marks in aggregate. OR
  - c) Bachelor's degree with Honours in Economics/Mathematics/ Statistics / Commerce with not less than 45% marks in aggregate. OR
  - d) Bachelor's degree with 50% marks in aggregate having offered Economics / Mathematics / Statistics / Commerce as a subject in the examination.

In case of a candidate having Bachelor's degree of the University through Modern Indian Language (Hindi/Urdu/Punjabi/ Gurumukhi Script) and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Panjab University Syndicate, 50% marks in aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together. OR

- e) An associate of (i) Institute of Chartered Accountants of India or England (ii) Institute of Cost and Works Accountants of India or England. OR
- f) Pass in the final examination conducted by the Institute of Company Secretaries of India.

OR

- g) Any other qualification recognized by Panjab University Syndicate for the purpose.

A candidate who seeks admission the basis of qualification mentioned in (c), (d) and (e) above shall be required to qualify a special examination in two papers on (i) Commercial and Taxation Laws (ii) Accounting and Auditing, within one year from the date of Admission (either in 1st Semester or in 2nd Semester examination), in accordance with the Syllabus prescribed by the Panjab University Senate.

Further, the maximum marks shall be 100 in each paper and the pass marks shall be 35% as in B.Com examination. There shall be no internal assessment in these papers and marks obtained.

### Semester-I

- MC 101 Managerial Economics
- MC 102 Quantitative Methods for Business
- MC 103 Modern Accounting Theory & Repofiiing Practices
- MC 104 Organization Theory and Behaviour
- MC 105 Marketing Management
- MC 106 Management Information System
- MC 107 Workshop on IT Applications In Commerce

### Semester-II

- MC 201 Business Environment
- MC 202 Research Methodology in Commerce
- MC 203 Financial Management and Policy
- MC 204 Production and Materials Management
- MC 205 Operations Research
- MC 206 Business Policy & Strategic Management

MC 207 Summer Training Repofi and Viva Voce

## Master of Commerce II

The students of the College who have passed M Com I are eligible to join in M Com II Courses Scheme-Each paper will be of 100 marks.

### Semester-III

Paper 1

MC 301 Business Performance Measurement

Paper 2

MC 302 Tax Planning and Management

Paper 3

MC 303 Integrated Marketing Communication & Brand Equity

Paper 4

MC 304 Marketing Research

Paper 5

MC 309 Strategic Cost Management

Paper 6

MC 310 International Accounting

Paper 7

MC 315 Workshop on Financial Markets and Instruments

### Semester-IV

Paper MC 401, MC 402 and MC 403 are Compulsory.

Students can Choose from Group A OR Group D Paper 1 MC 401 Project Planning and Control Paper 2 MC 402 Knowledge Management Paper 3 MC 403 Business Ethics and Corporate Governance

Group A: Marketing

MC 404 Advertising and Sales Management

MC 405 Services Marketing

MC 406 Consumer Behaviour

Group D: Accounting and Finance

MC 413 Advanced Corporate Accounting

MC 414 Security Analysis and Portfolio Management

MC 415 Advanced Auditing

**Note:** Students should visit Panjab University website: [puachd.ac.in](http://puachd.ac.in) for updated / revised syllabus 2024-25.

## Compartment Rules for Post-Graduation Courses

A candidate who is placed under compartment in one subject in BA/B Com III Year examination of Panjab University shall be allowed to join MA/M Com I Semester class provisionally, if she fulfils other requirements and provided:

1. The subject in which she has to re-appear is not offered for the MA/M Com First Year examination
2. If she fails to clear the compartment subject of the BA/B Com III Year examination in the next two consecutive chances immediately following the examination in which she was placed under compartment, her provisional admission to MA/M Com I Year (I and II Semesters) examination shall be cancelled.

- The rules incorporated in this Prospectus are subject to the over-riding effect of the relevant Regulations and Rules contained in the Panjab University Calendars as also the resolutions adopted by the Syndicate. In case of any inconsistency between what is said in Prospectus and that in the Regulations & Rules of Panjab University etc., the latter shall prevail. In case of any changes, additions to admission rules or guidelines by the Panjab University at any later stage, the same shall be displayed on the College website.
- The Papers offered in all the Courses of Study are subject to any change from Panjab University at any point of time.



## Whom to Contact

1	Admission & Eligibility	Ms Sukhmeen Kaur	9888400093
		Ms Jasneet Kaur Malhi	9815991834
		Dr Lucky Malhotra	9216102220
2	Attestation of copies of Certificates and Testimonials	Ms Prabhjot Kaur	9815709191
3	Time table, Change of Subject/Faculty	Dr Jaswinder Kaur	9876498893
4	DMC, Degree Certificate, Character/Bonafide Certificate University/College Results etc., House Examination Awards, Lecture Shortage, Attestation of certificate and testimonials, Misc. Certificate, Roadways Bus Pass/ Attestation/ Railway Concession	Ms Tina Thakur College Office Window No. -3 (Monday-Friday 09:00 am to 4:00 pm Saturday 09:00 am to 01:00 pm)	
5	Scheduled Castes/Backward Class and other Scholarships.	Dr Gurvinder Singh	6280983302
6	All types of Scholarship application,	College Office Window No.-5 (Monday-Friday 09:00 am to 4:00 pm Saturday 09:00 am to 01:00 pm)	
7	All fee related queries / Fee Certificate	Mr Abhishek Arya College Office Window No.-2 (Monday-Friday 09:00 am to 4:00 pm Saturday 09:00 am to 01:00 pm)	
8	Submission of documents for University/College registration/ Migration/ Compartment cases, Fee Refund Application Annual/Semester Examination Form and Collection of Roll Numbers, Attestation of Certificate/ Testimonials. Eligibility for University Examination, Misc. Certificate, Roadways Bus Pass.	Ms Monika Sharma College Office Window No.-4 (Monday-Friday 09:00 am to 4:00 pm Saturday 09:00 am to 01:00 pm)	
9	Leave upto 7 Days	Mentor/Tutor	
10	Leave more than 7 Days	Ms Prabhjot Kaur	9815709191
11	Registrar	Ms Harpreet Kaur	9872300008
12	Bursar	Dr Amneet Kaur	9780025967
13	Public Relation Officer	Dr Garima Arora	9876828808
14	Dean, Student Welfare	Dr Ramnik Kohli	9914701521
15	Career Advising & Placement Services	Dr Jaspreet Kaur	9872888075
16	College Magazine/College Prospectus/Annual Report	Dr Sarabjit Kaur	9888088802
17	Anti- Ragging Cell	Ms Prabhjot Kaur	9815709191
18	Cultural Activities	Dr Reena Parti	8288004859
19	Grievances Redressal Cell	Dr Ramnik Kohli	9914701521
20	Internal Complaints Committee	Dr Jaspreet Kaur	9872888075
21	Research Cell Coordinator	Dr Harneet Kaur	9872653293
22	Educational Tours/Trips and Visits	Dr Savneet Kaur (Commerce)	9888561274
23	Hostel Chief Warden	Ms Sukhdeep Kaur	9815467679
24	Nodal Officer, Gender Champions' Club	Dr Anju Bala	8146748408

## Office Bearers 2024-25

Dean, Academics	Ms Prabhjot Kaur
Convener- Non-Centralised Admissions	Ms Sukhmeen Kaur
Convener- Centralised Admissions	Dr Lucky Malhotra , Ms Jasneet Kaur Malhi
Registrar	Ms Harpreet Kaur
Bursar	Dr Amneet Kaur
Controller of Examinations (CoE)	Ms Meenu Sharma
Co-ordinator-UGC Cell	Ms Prabhjot Kaur
Dean, Foreign Students	Dr Lucky Malhotra
Convener Panjab University Youth Festival	Dr Reena Parti, Ms Meenu Sharma
Convener Extension and Co-curricular Activities	Dr Garima Arora

## Cells/Committees and Societies

Academic Development Council	Ms Prabhjot Kaur, Dr Jaswinder Kaur, Dr Jaspreet Kaur, Dr Pooja Malhotra (IQAC Chief Coordinator), Dr Sonia Sharma (IQAC Coordinator) Ms Meenu Sharma, Ms Harpreet Kaur and President-Student Council
Advisory Committee	Ms Prabhjot Kaur, Dr Jaswinder Kaur, Dr Jaspreet Kaur, Ms Sukhmeen Kaur, Dr Ramnik Kohli, Dr Aradhana, Ms Harpreet Kaur, Ms Meenu Sharma (COE), Dr Reena Parti
Alumni Association	Dr Reena Parti, Dr Aman Thour, Dr Amneet Kaur, Ms Ramandeep Kaur, Ms Arshveer Kaur
AISHE	Dr Reena Parti, Ms Davinder Kaur, Ms Nishwinder Kaur, Mr Joginder Kumar (Supdt.)
Internal Complaints Committee (ICC)	Dr Jatinder Kaur (Principal), Dr Jaspreet Kaur, Dr Aman Thour, Dr Savneet (Psy), Dr Sujata Vohra, Mr Joginder Kumar (Supdt.), Chief Warden and 2 Student Representatives
Committee: National Education Policy 2020	Nodal Officer – Dr Harneet Kaur, Dr Jaspreet Kaur, Dr Aradhna, Ms Maninder Kaur, Dr Sujata Vohra
Cleanliness Committee	Ground Floor- Ms Sukhmeen Kaur, Ms Jasneet Kaur Malhi First Floor- Dr Ramnik Kohli, Ms Maninder Kaur Second Floor- Dr Jaspreet Kaur, Dr Sonia Sharma
Editorial Board	Dr Sarabjit Kaur (Chief Editor), Ms Sukhmeen Kaur, Dr Aradhana, Dr Kamalpreet Kaur, Dr Savneet Kaur (Commerce), Ms Maninder Kaur, Dr Sujata Vohra



Building Committee	Dr Jatinder Kaur (Principal), Sh Harpreet Singh (Representative of Univ.), Sh Karam Chand (Representative of CPWD), Ms Prabhjot Kaur, Dr Gurvinder Singh, Dr Amolak Singh Bhullar, Dr Sujata Vohra, (Representative of faculty), Mr Joginder Kumar (Supdt.), Ms Rajwinder Kaur (Jr. Assistant) and the Architect
Canteen Committee	Dr Jaswinder Kaur, Ms Sukhmeen Kaur, Ms Jasneet Kaur Malhi, Dr Savneet (Psy)
Counselling Cell	Dr Savneet (Psy)
Dance Society	Dr Savneet Kaur (Commerce), Dr Arshveer Kaur
Ethics and Code of Conduct Committee	Dr Jaswinder Kaur, Dr Aman Thour, Ms Maninder Kaur, Dr Savneet Kaur (Commerce), Mr Joginder Kumar (Supdt.) Chief Warden, Office Bearers of Student Council
Dramatics Society- Rangtoli	Dr Ritu Dhanoa, Ms Amrita
Vasudha	Dr Lucky Malhotra, Ms Jasneet Kaur Malhi, Dr Amrita
Scholarship Committee	Dr Gurvinder Singh
Grievance Redressal Cell	Dr Ramnik Kohli, Ms Sukhdeep Kaur, Dr Aman Thour, Ms Jasneet Kaur Malhi, Mr Joginder Kumar (Supdt.), Student Representative
Giddha Society/Luddi	Ms Sukhmeen Kaur, Dr Jaswinder Kaur
Governor Flagship Programme	Dr Reena Parti
Gurmat Vichar Sabha	Ms Sukhmeen Kaur, Dr Surinder Kaur
Hostel Committee	Ms Sukhdeep Kaur (Chief Warden), Dr Surinder kaur, Dr Aman Thour, Dr Sarabjit Kaur, Dr Arshveer Kaur, Ms Maninder Kaur
Library Committee	Ms Sukhdeep Kaur(Librarian), Dr Amolak Bhullar and a student Representative
Media Committee	Dr Garima Arora, Dr Harneet Kaur, Dr Kamalpreet Kaur, Dr Aradhana, Ms Sukhmeen Kaur, Ms Nidhi Kaushal.
North East Welfare Committee	Ms Prabhjot Kaur
SAKSHAM – Students' Self Help Group	Ms Jasneet Kaur Malhi, Dr Lucky Malhotra, Dr Anju Bala
Mentoring	Dr Aradhna
NIRF	Dr Ramnik Kohli, Ms Maninder Kaur, Mr Harman Singh Sian

IQAC Cell	Dr Jatinder Kaur (Principal), Col (Retd) JS Bala (Secretary, SES), Dr Pooja Malhotra (Chief Coordinator), Dr Sonia Sharma (Coordinator), Dr Savneet Kaur (Commerce) (Co-coordinator) Teacher Representatives: Ms. Prabhjot Kaur, Dr. Reena Parti, Dr. Surinder Kaur, Dr. Aman Thour, Ms. Jasneet Kaur Malhi, Dr. Ritu Dhanoa, Dr. Garima Arora. Mr Joginder Kumar (Supdt.), S Karandeep Singh Cheema (Secretary, Local Managing Committee), Dr. Harinderjit Kaur (Rotract Club, Chandigarh Chapter), Ms. Vijeeta Kinnear, HR Executive, NYX Software Design Pvt. Ltd.(Alumnus), Ms. Isha Modgil (Student Representative), Mr. Vikram Grover, Country Head, NYX India Operations Kayur Shah, Deputy Vice President - HRM, Piramal Housing Pvt. Ltd (Employer/ Industrialist Stakeholder)
Academic and Administrative Audit	Dr Harneet Kaur, Dr Ramnik Kohli, Ms Harpreet Kaur
National Cadet Corps	Sub/Lt (Dr) Amneet Kaur (Naval Wing), Lt (Dr) Ritu Dhanoa (Army Wing)
NSS	Dr Anju Bala
NGO RAAHAT	Ms Prabhjot Kaur, Dr Aradhana
Placement Cell	Dr Jaspreet Kaur, Ms Jasneet Kaur Malhi, Ms Maninder Kaur, Dr Sujata Vohra, Dr Amrita
Research Committee	Dean Research- Dr Harneet Kaur, Dr Surinder Kaur, Ms Sukhdeep Kaur, Dr Pooja Malhotra, Dr Savneet (Psy), Dr Sonia Sharma
PM USHA	Dr Jatinder Kaur, Principal (Chairperson), Ms. Prabhjot Kaur (RUSA Institutional Co-ordinator), Dr Jaspreet Kaur-Nodal Officer- Construction, Dr Sarabjit Kaur -Nodal Officer-Academics, Ms Maninder Kaur-Nodal Officer-Equipment procurement, Mr Joginder Kumar (Supdt.)
Sports Committee	Dr Aman Thour, Dr Amolak Singh Bhullar, Ms Sukhmeen Kaur, Ms Jasneet Kaur Malhi, Dr Jasneet Kaur (HCP)
Security/Safety Committee	Ms Harpreet Kaur, Ms Meenu Sharma, Ms Maninder Kaur, Mr Gurwinder Singh (Technical Asst.)
Publications	Dean- Dr Sarabjit Kaur, Dr Kamalpreet Kaur
Time Table Committee	Dr Jaswinder Kaur, Dr Surinder Kaur, Dr Savneet Kaur (Commerce), Ms Maninder Kaur, Dr Sujata Vohra
Trips & Tours	Dr Savneet Kaur (Commerce), Dr Arshveer Kaur
Students' Welfare Society	Dean- Dr Ramnik Kohli, Dr Sarabjit Kaur, Dr Ritu Dhanoa, Dr Savneet Kaur, Dr Arshveer Kaur, Dr Amrita
Purchase Committee	Ms Prabhjot Kaur , Dr Jaswinder Kaur, Ms Jasneet Kaur Malhi, Dr Ritu Dhanoa



## Club Coordinators

GGSCW Rekhi Centre of Excellence for the Science of Happiness	Dr Reena Parti
Fine Arts Club	Dr Anju Bala
Shutterbugs-Photography Club	Dr Savneet (Psy)
Home Science Club	Ms Jasneet Kaur Malhi
Science Club - Interstellar	Dr Sujata Vohra
BE POSITIVE Club	Dr Savneet (Psy)
IT Club	Ms Maninder Kaur
ROTARACT CLUB	Ms Sukhdeep Kaur, Dr Anju Bala
Legal Literacy Club	Ms Suparna Randhawa, Dr Jasneet Kaur (HCP)
Electoral Literacy Club	Ms Suparna Randhawa, Dr Jasneet Kaur (HCP)
Equal Opportunity Cell	Dr Anju Bala, Mr Harman Singh Sian
Business and Commerce Club	Dr Jaspreet Kaur, Dr Pooja Malhotra, Dr Amneet Kaur
Unnat Bharat Abhiyaan	Dr Savneet Kaur (Commerce), Dr Arshveer Kaur
Ehsaas-Red Ribbon Club	Ms Jasneet Kaur Malhi, Lt (Dr) Ritu Dhanoa
Victory Against Drug Abuse Club	Nodal Officer – Dr Harneet Kaur, NSS, Student Welfare Society
Swaragini – Music Club	Dr Lucky Malhotra



## Fee Details

Fee structure for all the classes will be displayed on the College Website as and when received from Panjab University, Chandigarh.

### SCHEDULE OF FEE PAYMENT

**Mode of Payment:** Online mode of payment using debit card, credit card, Net-banking and Payumoney account on admission portal ([admission.ggscw.ac.in](http://admission.ggscw.ac.in)) & student portal ([student.ggscw.ac.in](http://student.ggscw.ac.in))

### PAYMENT OF DUES

Student will pay their dues as per the following schedule:

1. Fee along with the annual dues At the time of admission
2. Examination Fee and other charges In the month of October, 2024 and March, 2025

3. No dues Clearance 2nd week of April, 2025
  - The name of the students who do not pay the fees up to the end of the month will be struck off from the College rolls. They may be re-admitted on payment of re-admission fee along with the due late fee fine at the discretion of the Principal.
  - The fee counters will remain open from 9.30 a.m. to 1.00 p.m. during the schedule of the month in which the fees fall due. But on all other days the counters will remain open from 10.00 a.m. to 12.00 noon.
  - In the interest of their wards, parents are requested to ensure the payment of fee is in time.

## Withdrawal and Refund Rules

- A student who wishes to leave the College must apply in writing to the Principal, and the application must be countersigned by her parent/ guardian. No student will be permitted to leave the College until she has cleared her College dues.
- Fees and other dues once paid shall not be refunded.
- Security deposited with the College at the time of admission will be refunded when a student leaves the College.
- In cases where the refund of security deposit is applicable all claims must be made, in writing, within 6 months of the date of withdrawal failing which no such claim will be entertained. A student shall have to pay the College fee and all other dues until her name is formally withdrawn. All refunds will be as per UGC / Panjab University Guidelines.

### DISCLAIMER

Although every effort has been made to provide reliable and accurate information, the Principal doesn't warrant or assume any legal liability/responsibility for any error at any stage of compilation. Numbers of contents in this prospectus are subject to change by Panjab University/ Director Higher Education, UT, Chandigarh or the College Authorities from time to time. In case of any inconsistency between what is said in Prospectus and that in the Regulations & Rules of PU etc., the latter shall prevail. In case of any changes, additions to admission rules or guidelines by the PU at any later stage, the same shall be displayed on the college website.



## Fee Structure

### Annual Charges including Tuition Fee and Admission Fee for Session 2024-25

Course Name	Compulsory Fee (Rs.)
BA-I (Sem-I and II)	21802
BA-II (Sem III and IV)	21546
BA-III (Sem V and VI)	21546
B.COM. I (Sem I and II)	30560
B.COM. II (Sem III and IV)	30304
B.COM. III (Sem V and VI)	30304
BCA-I (Sem I and II)	54835
BCA-II (Sem III and IV)	54579
BCA-III (Sem V and VI)	54579
B.Sc. I NM (Sem I and II)	24776
B.Sc. II NM (Sem III and IV)	24520
B.Sc. III NM (Sem V and VI)	24520
M.COM. I (Sem I and II)	32194
M.COM. II (Sem III and IV)	31938
MA ECO I (Sem I and II)	24783
MA ECO II (Sem III and IV)	24527
MA ENG I (Sem I and II)	24783
MA ENG II (Sem III and IV)	24527

The above fee is minimum Compulsory fee for the said courses. The below mentioned charges may apply as given:

\*PRACTICAL FEE @ **Rs 900/-** per annum and Computer Science @ **1733/-** per annum

\*Honours Fee @ **Rs 889/-** per annum

\*Annual Parking Charges @ **Rs 866/-** per annum

\*Examination Fee per semester will be charged separately before the commencement of Panjab University semester exams.

# Prospectus 2024-25

The Academic Calendar to be followed by <b>all Affiliated/Constituent colleges of Panjab University, Chandigarh, (Arts, Science &amp; Commerce)</b> for UG classes (New Admission) <b>1<sup>st</sup> year for the Session 2024-25:</b>				
Sr. No.	Particulars	From	To	Days
1	Semester Break / Summer Vacation	30.05.2024 (Thursday)	14.07.2024 (Sunday)	46
2	Colleges open	15.07.2024	(Monday)	
<b>Admission Schedule</b>				
3	Admission Process*	03.06.2024 (Monday)	13.07.2024 (Saturday)	41
4	Normal Admission for New UG classes up to	15.07.2024 (Monday)	22.07.2024 (Monday)	7
5	Commencement of Teaching for UG Classes(Fresh - Admission)	15.07.2024 (Monday)		
6	Late admission to be allowed by the Principal of the college with late fee of Rs. 2000/- per student	23.07.2024 (Tuesday)	10.08.2024 (Saturday)	18
7	Late admission in the affiliated colleges to be allowed by the Vice-Chancellor with late fee of Rs. 5000/- per student	12.08.2024 (Monday)	31.08.2024 (Saturday)	18
8	Date of Submission for Registration Return with R&S branch	Till 10.09.2024 (Tuesday)		
9	Academic Term-I (Odd semesters)	15.07.2024 (Monday)	18.11.2024 (Monday)	108
10	End Semester Examinations	19.11.2024 (Tuesday)	26.12.2024 (Thursday)	33
11	Semester Vacation (Winter Break)	27.12.2024 (Friday)	09.01.2025 (Thursday)	14
12	Academic Term-II (Even semesters)	10.01.2025 (Friday)	26.04.2025 (Saturday)	92
13	End Semester Examinations	28.04.2025 (Monday)	04.06.2025 (Wednesday)	33
14	Summer Vacation (Tentative)	01.06.2025 (Sunday)	13.07.2025 (Sunday)	43
* Colleges can make enrolment/registration of students at their own level for new classes as soon as 10+2 exams are over. However admission shall be made on merit basis.				



# Prospectus 2024-25

The Academic Calendar to be followed by all **Affiliated/Constituent** colleges of Panjab University, Chandigarh, (Arts, Science & Commerce) for **PG classes (New Admission)** 1<sup>st</sup> year for the **Session 2024-25:**

Sr. No.	Particulars	From	To	Days
1	Semester Break / Summer Vacation	30.05.2024	14.07.2024	46
		(Thursday)	(Sunday)	
2	Colleges Open	15.07.2024 (Monday)		
Admission Schedule				
3	Admission Process	10.06.2024	13.07.2024	34
		(Monday)	(Saturday)	
4	Normal Admission for New PG classes up to	15.07.2024	25.07.2024	9
		(Monday)	(Thursday)	
5	Commencement of Teaching for PG Classes(Fresh Admission)	15.07.2024 (Monday)		
6	Late admission to be allowed by the Principal of the college with late fee of Rs. 2000/- per student	26.07.2024	09.08.2024	15
		(Friday)	(Friday)	
7	Late admission in the affiliated colleges to be allowedby the Vice-Chancellor with late fee of Rs.5000/- per student	10.08.2024	31.08.2024	22
		(Saturday)	(Saturday)	
8	Date of Submission for Registration Return with R&S branch	Till 10.09.2024 (Tuesday)		
9	Academic Term-I (Odd semesters)	15.07.2024	18.11.2024	108
		(Monday)	(Monday)	
10	End Semester Examinations	19.11.2024	26.12.2024	33
		(Tuesday)	(Thursday)	
11	Semester Vacation (Winter Break)	27.12.2024	09.01.2025	14
		(Friday)	(Thursday)	
12	Academic Term-II (Even semesters)	10.01.2025	26.04.2025	92
		(Friday)	(Saturday)	
13	End Semester Examinations	28.04.2025	04.06.2025	33
		(Monday)	(Wednesday)	
14	Summer Vacation (Tentative)	01.06.2025	13.07.2025	43
		(Sunday)	(Sunday)	

The Academic Calendar to be followed by **all Affiliated/Constituent** colleges of Panjab University, Chandigarh, **UG/PG classes (Ongoing classes) for the Session 2024-25:**

Sr. No.	Particulars	From	To	Days
1	Semester Break/Summer Vacation	30.05.2024	08.07.2024	40
		(Thursday)	(Monday)	
2	Departments open	09.07.2024 (Tuesday)		
Admission Schedule				
3	Admission Process	01.07.2024	15.07.2024	15
		(Monday)	(Monday)	
4	Normal Admission for ongoing classes	16.07.2024	25.07.2024	10
		(Tuesday)	(Thursday)	
5	Commencement of Teaching for Ongoing classes	16.07.2024 (Tuesday)		
6	Late admission to be allowed by the Chairperson/HODwithlatefeeofRs.2000/-per student	26.07.2024	09.08.2024	15
		(Friday)	(Friday)	
7	Late admission to be allowed by the Vice-ChancellorwithlatefeeofRs.5000/-per student	10.08.2024	31.08.2024	22
		(Saturday)	(Saturday)	
8	Date of Submission for Registration Return with R&S branch	04.09.2024 (Wednesday)		
9	Academic Term-I(Odd semesters)	16.07.2024	22.11.2024	94
		(Tuesday)	(Friday)	
10	End Semester Examinations	27.11.2024	21.12.2024	22
		(Friday)	(Saturday)	
11	Semester Vacation (Winter Break)	22.12.2024	06.01.2025	16
		(Sunday)	(Monday)	
12	Academic Term-II (Even semesters)	07.01.2025	06.05.2025	86
		(Tuesday)	(Tuesday)	
13	End Semester Examinations	07.05.2025	31.05.2025	22
		(Wednesday)	(Saturday)	
14	Summer Vacation (Tentative)	01.06.2025	10.07.2025	40
		(Sunday)	(Thursday)	



## LIST OF FAKE UNIVERSITIES IN INDIA

### ANDHRA PRADESH

- Christ New Testament Deemed University, Kakumanuvarithoto, Guntur
- Bible Open University of India, N.G.O's Colony, Visakhapatnam

### DELHI

- The All India Institute of Public & Physical Health Sciences (AIIPHS) State Government University
- Commercial University Ltd., Daryaganj
- United Nations University
- Vocational University
- ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place
- Indian Institute of Science and Engineering, New Delhi
- Viswakarma Open University for Self-Employment, Sanjay Enclave, Opp. GTK Depot
- Adhyatmik Vishwavidyalaya (Spiritual University), Phase-I, Vijay Vihar, Rithala, Rohini

### KARNATAKA

- Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum

### KERALA

- St. John's University, Kishanattam

### MAHARASHTRA

- Raja Arabic University, Nagpur

### PUDUCHERRY

- Sree Bodhi Academy of Higher Education, No.186, Thilaspeth, Vazhuthavoor Road

### UTTAR PRADESH

- Gandhi Hindi Vidyapith, Prayag, Allahabad
- Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh
- Bhartiya Shiksha Parishad, Bharat Bhawan, Matiyari Chhat, Faizabad Road, Lucknow
- Mahamaya Technical University, PO - Maharishi Nagar, Sector 110, Noida

### WEST BENGAL

- Indian Institute of Alternative Medicine, Kolkata
- Institute of Alternative Medicine and Research, Diamond Harbour Road, Thakurpukur

The examinations conducted by the following Universities stand de-recognized by Panjab University, Chandigarh

- E.I.I.L.M. University, Jorethang, Sikkim w.e.f the session 2014-15.
- C.M.J. University, Shillong, Meghalaya w.e.f. the Session 2016-17.

## SPECIMEN OF CERTIFICATES

### AFFIDAVIT FOR GAP YEAR

I, \_\_\_\_\_ Daughter/ Son of Sh. \_\_\_\_\_

Resident of \_\_\_\_\_

do hereby solemnly affirm and declare as under:-

1. That I am seeking admission in \_\_\_\_\_,  
Chandigarh.

2. That I passed my \_\_\_\_\_ examination during 20\_\_\_\_\_.

3. That during my gap period from \_\_\_\_\_ to \_\_\_\_\_

I did not take part in any political activity.

4. That during my gap period from \_\_\_\_\_ to \_\_\_\_\_ there is no criminal  
case lying pending against me in Court or Police Station.

5. That due to \_\_\_\_\_ I had to  
drop my regular studies for \_\_\_\_\_ year/ years.

6. That I was not disqualified by any board/ body/ council/ university.

7. That I am not already registered with Panjab University, Chandigarh (wherever applicable).

8. That I bear a good moral character

Place :

Dated : \_\_\_\_\_ DEPONENT

### Verification

Verified that the contents of the above affidavit are true and correct and that nothing has been  
concealed therein.

Place :

Dated : \_\_\_\_\_ DEPONENT

### Note:

- i. Two original affidavits have to be submitted
- ii. Photocopies of affidavit will not be accepted





GGSCW

# Guru Gobind Singh College for Women

## Sector 26, Chandigarh.

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An Institution of Sikh Educational Society, Chandigarh

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